

**SCHOOL
IMPROVEMENT
PLAN
2005-2008**

**Youngsville Elementary School
Franklin County**

Principal

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Youngsville Elementary School
2005-2008

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SCHOOL IMPROVEMENT TEAM

**Youngsville Elementary School
2005-2008**

Evelyn Ballentine	Kindergarten
Judy Fillingim	1st grade
Lynn Powell	2nd grade
Brandi Findley	3rd grade
Heather Shipley	AIG
Jamie Smith	4th grade
Barbara Stephens	5th grade
Jill Vorndran	Title 1
Melanie Harris	Parent
Stacy Hayes	Parent
Beverly Sneed	Parent
Belinda Potter	Parent
Marsha McNair	T.A.
Kelly Simonsen	CRT
Rick Smith	Admin.
Carol Davis	Admin.

Voting Results

62.1 % of the eligible school staff voted to approve this school improvement plan.

Incentive Funds Distribution

The following is a description of how incentive funds will be distributed.

Incentive funds will be distributed in accordance with the General Statutes passed by the legislature annually.

SCHOOL PROFILE: Executive Summary

Youngsville Elementary School
2005-2008

This section of the school improvement plan is devoted to an overview of the characteristics of the school and its clientele. First and foremost is student data -- performance and demographic. Also included are community demographics, school characteristics, and our stakeholders' perspective.

Student Performance Data

The YES staff is committed to preparing our students for their future. We take pride in our students' accomplishments and have met our AYP goals (17 out of 17) for the last three years. The following data is from the 2004-05 school year.

End of Grade Testing Results

Percentage of students that scored AT or ABOVE grade level in READING:

84.7% -- 3rd Grade

90.7% -- 4th Grade

95.2% -- 5th Grade

Percentage of students that scored AT or ABOVE grade level in MATH:

87.3% -- 3rd Grade

95.4% -- 4th Grade

91.9% -- 5th Grade

Overall, 88.5% of our students in grades 3-5 performed at or above grade level in reading and 93.5% were at or above grade level in math.

Student Demographic Data

Student Demographic Data

Youngsville Elementary School serves students in grades K - 5 with a current enrollment of about 660. We have students from all socio-economic levels and varying ethnicities--African American = 22.9, White 65.8, Hispanic = 7.1, Other = 4.1. About 38% of our students qualify for free/reduced lunch. Despite the fact that many of our students were redistricted for the 2005-2006 school year, we have continued to see an increase in enrollment as more housing developments are completed.

SCHOOL PROFILE: Executive Summary

Youngsville Elementary School
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Many of our students receive and/or are eligible for special services. The following programs are in place and the numbers are current for Fall 2005, but fluctuate due to enrollment, student needs, and eligibility.

- *Title 1 program -- 90 students (total) served in grades K-5
- *Speech -- 24 students receiving SLI services (Speech-Language Development)
10 students (Autistic/Learning Disabled) in speech resource
- *AIG -- 61 students, High Achievers -- 15 students, Nurturing Group -- 7 students
- *EC -- 5 students self-contained , 4 students in resource
- *Cross Categorical -- 16 students
- *ESL -- 4 students

Community Demographic Data

Community Demographic Data

The town of Youngsville (approximate population 1, 117) is located on the Wake/Franklin border. Over 80 subdivisions are in the surrounding area, contributing to the continued growth of our school. The town also features two industrial parks. Youngsville is in the south-western region of Franklin County. According to the 2000 Census Bureau, nearly 75% of persons above 25 years of age are high school graduates, with 13% holding at least a Bachelor's degree. Homeownership is approximately 78%, per capita income is about \$18,000, and nearly 13% of Franklin County residents are considered to be living below poverty level.

School Characteristics

School Characteristics

Youngsville Elementary School's enrollment currently hovers around 660 students for the 2005-06 school year. We have 7 kindergarten classes, 6 first grade classes, 5 classes each for grades 2 - 5, and two exceptional children classrooms. Resource personnel include: Art, Spanish, Physical Education, Music, Media, CRT, AIG, a half-time Title 1 teacher, speech pathologist, ESL teacher, guidance counselor, and physical therapist.

Redistricting during the 2005 summer helped lower our student population somewhat, but new construction in the area continues to bring additional students to Youngsville. Four fourth

SCHOOL PROFILE:
Executive Summary

Youngsville Elementary School
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grade classes, two fifth grade classes, Music and Spanish are all housed in mobile units.

Stakeholder Perspective on the Quality of Education

Youngsville Elementary's enrollment consists of 661 students, 46 certified staff members, and 18 assistants. Our administrators, faculty and staff work together to make our school successful and prepare our students for their future. Parents are actively involved in all areas of school life: volunteering in classrooms, helping with fund-raisers, and attending school functions.

This section of the school improvement plan is devoted to a brief description of the school's process for defining its vision, mission, and beliefs. The remainder of the plan is driven by the basic philosophies expressed herein.

School's Process for Defining Vision, Mission, and Beliefs

Determination of Youngsville Elementary School's vision, mission, and beliefs was a collaborative effort on the part of the School Improvement Team, our PTO, parent input and departmental committees.

Date of Staff Consensus: November ____, 2005

Vision

Youngsville Elementary School anticipates and is prepared to face the educational challenges associated with growth over the next several years.

Escalating societal pressures such as drugs, violence, dysfunctional families, and working parents are currently affecting our students in extreme ways. Student at risk are being identified and served through annual measurable goals.

The North Carolina End of Grade Testing program and the standards of the ABCs of Public Education along with provisions of the Federal No Child Left Behind legislature will continue to challenge staff and students alike. Teaching styles will need to be continually revised and improved in order to ensure success in student performance.

Youngsville Elementary School will continue to emphasize critical thinking skills and decision making throughout the curriculum in order to better prepare our students to be competitive in an ever growing technological society.

The basic skills of reading, writing, and mathematics will be given the highest priority. The curriculum will be enriched to develop higher order thinking and problem solving skills within our young student's minds. Over the next several years, more clubs will be utilized as innovative means to enhance student performance. Computer, math, reading, writing, and drama clubs will serve as avenues for discovery to enhance learning.

YES will continue to work closely with parents as expectations for students are raised. Due to more parents working outside the home, it will be necessary to educate them to evolving trends

VISION/MISSION/BELIEFS

**Youngsville Elementary School
2005-2008**

in education. Parent education will focus on the ever changing skills, technology, and developmentally appropriate practices in the educational environment.

Our teachers will continue to be faced each day with new challenges resulting from our ever changing society. YES staff will be prepared to meet the challenges that the future may hold for their YOUTH with ENTHUSIASM and SUCCESS.

Mission

Youngsville Elementary School focuses on Youth, searches for innovative methods with Enthusiasm, and believes Success is possible for all children.

Beliefs

Youngsville Elementary School believes that:

1. The students are the most important component of the school.
2. Parents, teachers, and students need to work together to provide the best education for all the students.
3. Teachers should collaboratively plan and work together, using the state's curriculum goals and their pacing guide.
4. The school's environment needs to be warm, friendly, safe and orderly.
5. Students should be taught to demonstrate respect, kindness, and honesty through the examples of all school personnel, parents, and peers.
6. In order to have all students on grade level, we must have them authentically engaged at all times.

ANALYSIS OF CURRENT PRACTICES

**Youngsville Elementary School
2005-2008**

This section of the school renewal plan is devoted to a brief analysis of the school's current practices. This analysis is based upon review of strategies utilized and their impact on student achievement. Systematic analysis of practices provides sound support for effective planning.

General Narrative

Youngsville Elementary: School of Distinction

Youngsville Elementary's priority is on the education of all children. We believe that all children can and will learn to their potential and be prepared for their future. To ensure that our students meet these goals, they are instructed by highly qualified teachers. (100% of YES certified staff are highly qualified.) Most staff members are enrolled in AIG classes and several teachers are working on their National Boards. Also, beginning teachers are assigned Mentors to assist them with any challenges they face as they start their new careers.

Currently, Youngsville is involved in several county wide initiatives. All K-5 classes will be implementing the guided reading model of instruction. Our school has two model classrooms for the county--a kindergarten class and a fifth grade class. Throughout the year, all teachers in grades K - 5 will be incorporating guided reading into his/her language arts instruction. Another initiative includes Empowering Writers. All teachers in grades K-5 will have completed their training by October 2005 and will be expected to implement this training fully during the 2005-2006 school year. Finally, our last initiative encompasses hands-on investigative math lessons. By using manipulatives, students will be able to explore math concepts and gain a deeper more meaningful understanding of the objectives being taught.

In addition to the county initiatives, all staff is involved in on-going professional development in the form of Whole Faculty Study Groups (WFSG) and Working on the Work (WOW). Using our school data, the entire faculty listed our areas of greatest need and created study groups based on those needs. We determined that our priority goals for improving student learning are in the areas of reading, math, and writing. Our desired results will be that all students meet the Franklin County Standards for promotion and retention and the target scores projected by NCDPI for reading, math, and writing. Indicators of student achievement include EOG testing data, K-2 Literacy Assessments and student report cards. Providing this high-quality and on-going professional development is one way we can guarantee our students are being taught in the methods of best practices.

ANALYSIS OF CURRENT PRACTICES

**Youngsville Elementary School
2005-2008**

The implementation of WFSGs and weekly grade level planning will be the vehicles used to analyze instructional and organizational effectiveness. Our WFSGs meet for a minimum of three hours per month. During this time, members look closely at student work (WOW) to determine needs, develop new teaching strategies, and devise plans for remediation. Weekly grade level planning with resource personnel and admins ensures that the NCSCOS is implemented and that resource personnel are aware of the current objectives being taught so that they may be integrated into other subjects.

Every nine weeks, students that are at-risk are identified and a Personal Education Plan (PEP) is written to develop intervention strategies. Students that do not make expected progress may be brought before the Student Support Team (SST) which works together to determine what specific areas need to be addressed to help the student become successful. Other programs available for children experiencing difficulties include: Title 1 services, Compass Lab, Extended Learning, Reach for Reading, Before/After school tutoring, DARE Program (5th grade), peer tutoring, and community volunteers. With these programs in place, we are striving to Close the Achievement Gap and make certain that No Child Is Left Behind.

Youngsville teachers realize how important parental support and involvement are in the success of any school; therefore, parents are highly encouraged to become active participants in their child's education. Many opportunities are available for parents that wish to be a part of the Youngsville "family". They can join the Parent-Teacher Organization, attend monthly PTO Board meetings and/or Open-House, volunteer, be a chaperone on a field trip, visit their child's class, phone or e-mail their child's teacher, check the school's website, attend Title 1 Literacy Night, ESL night or any other number of school sponsored events. In addition to the above options, a parent involvement station is in place during kindergarten registration so that positive home/school relationships can begin even before the child has attended his/her first day of school. Parents and children get to meet the kindergarten team and parents receive guidelines on how to help their child(ren) transition into kindergarten.

Youngsville Elementary has many unique characteristics to attract highly qualified teachers to seek employment with our school. High test scores, a year-round schedule, county signing bonuses, and an extensive mentor program are among the noted benefits. Perhaps the biggest draw to Youngsville Elementary is the sense of community and family atmosphere that is prevalent throughout the school. Teachers, staff, and parents all work together to make a difference, achieve common goals, and ensure that our children are prepared for whatever the future may hold.

Description of the Process for Desired Results for Student Learning

**ANALYSIS OF CURRENT
PRACTICES**

**Youngsville Elementary School
2005-2008**

Analysis of Instructional and Organizational Effectiveness

GOALS

**Youngsville Elementary School
2005-2008**

GOAL	DESCRIPTION
01	Youngsville Elementary School will increase the number of students at Levels III and IV in reading, math, and writing to 90% or more.
02	Youngsville Elementary School will provide ongoing opportunities for staff to enhance their professional growth through research- based staff development.
03	Youngsville Elementary School will provide a safe and orderly environment for all students and adults so that optimal learning conditions are present.
04	Youngsville Elementary School will increase parental and community involvement.
05	Youngsville Elementary School will provide highly qualified teachers for each classroom as deemed by the No Child Left Behind legislature.
06	Youngsville Elementary School will adhere to all guidelines stated in the Healthy Active Children policy.
07	Youngsville Elementary School will close the achievement gap between subgroups.

OBJECTIVES

Youngsville Elementary School
2005-2008

OBJECTIVE	DESCRIPTION
01.01	To incorporate the guided reading model of instruction, as well as other best practices to accomplish goals in reading in all grade levels.
01.02	To incorporate investigative (hands-on) math strategies to accomplish goals in math and ensure students are engaged learners in all grade levels.
01.03	To incorporate the Empowering Writer's model, as well as other writing strategies to meet established goals in all grade levels.
02.01	To incorporate Whole Faculty Study Groups into professional development.
02.02	To provide workshops based on school-wide needs assessment and staff surveys.
03.01	To ensure at the beginning of each school year that all parents, students, and staff are given copies of the student code of conduct and are aware of behavior expectations.
03.02	To maintain a safe environment each school day.
03.03	To maintain facility security each school day.
03.04	To reward students for positive, appropriate behavior.
03.05	To establish school-wide strategies to ensure the academic and social success of homeless students.
04.01	To establish parent and community support and involvement as documented in our volunteer/visitor's log.
04.02	To keep parents informed of school-wide schedules/activities through parent newsletters and school website.
05.01	To recruit new, highly-qualified staff members from diverse backgrounds.
05.02	To ensure all teachers have necessary materials in order to teach the North Carolina Standard Course of Study.

OBJECTIVES

**Youngsville Elementary School
2005-2008**

- 06.01 To improve our student's health by providing a physical education program that encourages daily exercise for strong bodies and active minds.

- 06.02 To teach our students the importance of making health-conscious food choices and to encourage parents to send only those food items for lunches/snacks that are nutritious.

- 07.01 Establish and implement strategies for closing the achievement gap between subgroups.

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 01.01 To incorporate the guided reading model of instruction, as well as other best practices to accomplish goals in reading in all grade levels.				
01.01.01 Revised	K-5 teachers will use the Guided Reading format for instruction	Guided Reading Manuals, bookroom, browsing boxes,	-K - 2 Classroom teachers -3 - 5 Classroom teachers	
01.01.02 New	K - 5 teachers will implement reading incentive programs (AR store, Book-It, etc.)	books, items for AR store	- Administration -Parents	log of books read, AR report
01.01.03 New	K - 5 teachers will expose students to print in various forms, including: trade books, books on tape, poems, newspapers, magazines, recipes, charts, graphs, word walls, computer reading programs, and class books, and the like.	Tapes, books, word/picture cards, chart paper, software, headphones, tape recorders, magazines, and publishing materials.	-K - 2 Classroom teachers -3 - 5 Classroom teachers	Lesson plans, classroom walkthroughs
01.01.04 Revised	K-2 teachers will assess students' reading progress as evidenced by DRA, AR Level, and informal observations and will plan strategies for remedial and accelerated instruction.	DRA kits, AR Reading program	-K - 2 Classroom teachers	K - 2 Literacy Assessment, AR reports

ACTION PLAN**2005-2008****Youngsville Elementary School**

	STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
01.01.05	3-5 teachers will assess students' reading progress as evidenced by STAR reports, AR level, EOG scores, and informal observations and plan strategies for remedial and accelerated instruction.		AR program, STAR program, EOG tests	-3 - 5 Classroom teachers	AR reports, STAR reports, EOG scores, Annual Goal Setting chart
01.01.06 Revised	3 - 5 teachers will generate a list of novels (by grade level) that students will read during the year		Sets of class novels	-3 - 5 Classroom teachers	List of books
01.01.07 Revised	All teachers will incorporate testing vocabulary and higher order questioning in instructional deliveries.	2003/07/15 2004/07/15 2005/07/15	Testing vocabulary, Bloom's questioning levels	- Classroom teachers	Lesson plans
01.01.08 Revised	Teachers in grades 3 - 5 will explain to their students EOG levels and expectations of achievement using the Annual Goal Setting chart.		EOG test results, EOG goal setting charts	- Classroom teachers	Growth as documented on Annual Goal Setting Chart

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION	
Objective: 01.02	To incorporate investigative (hands-on) math strategies to accomplish goals in math and ensure students are engaged learners in all grade levels.				
01.02.01	K-5 teachers will use investigative, hands-on math lessons to teach and reinforce concepts	Standard Course of Study, Pacing Guide, Math manipulatives, Math study group lessons,	-K - 2 Classroom teachers -3 - 5 Classroom teachers	Lesson plans, teacher observations, disaggregated test data	
01.02.02	K - 5 teachers will utilize math manipulative kits to relate concrete math concepts to the semi-concrete to the abstract	Manipulative kits	- Classroom teachers, assistants	Lesson plans, teacher observations	
Revised					
01.02.03	K - 5 teachers will use computer math programs to teach and reinforce concepts	2003/07/15 2004/07/15 2005/07/15	Software, classroom lab, classroom computers,	-K - 2 Classroom teachers -Technology coordinator -3 - 5 Classroom teachers - Assistants	Lesson plans, computer generated reports
Revised					
01.02.04	Implement a variety of math activities into daily lessons, including: Problem of the Day, timed drills, daily math practice, hands-on math centers, journals, mental math, etc.	Math Essentials manual, SuperStars, Math Strategies manual (DPI), Math 4 Today, manipulative kits	- Classroom teachers, assistants	Lesson plans, teacher observations, classroom walkthroughs	
Revised					

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
01.02.05 All teachers will link math concepts taught to real life situations Revised		Newspapers, manipulatives, thermometers, charts, measuring materials, menus, calculators, manipulatives, computers, math games	- Classroom teachers, assistants	Lesson plans, test data

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 01.03 To incorporate the Empowering Writer's model, as well as other writing strategies to meet established goals in all grade levels.

01.03.01	All K-5 classroom teachers will be trained in the Empowering Writer's model by October 2005. Full implementation will be expected during the 2005-2006 school year as evidenced in each student's writing portfolio.		Empowering Writer's manuals, workshops, writing diamond charts	-K - 2 Classroom teachers -3 - 5 Classroom teachers	Writing portfolios, 4th grade writing scores, lesson plans
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ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 02.01 To provide workshops based on school-wide needs assessment and staff surveys.

02.01.01	All staff will receive training on early release days for WOW (looking at student work protocols, etc.) and will meet with their Whole Faculty Study Group.	WOW books, Whole Faculty Study Group notebooks, WFSG clipboards	- Administration - Resource personnel -3 - 5 Classroom teachers -K - 2 Classroom teachers	Agenda for early-release days, Group logs
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ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 02.02 To provide workshops based on school-wide needs assessment and staff surveys.

02.02.02	Based on staff surveys, professional development opportunities will be scheduled and offered to all school personnel		Staff surveys, personnel to conduct workshops	- Administration - CRT	List of workshop participants
02.02.03	To provide release time for teachers to visit other schools to observe in the Guided Reading Model Classrooms.		Assistants and/or substitutes to cover classes, model classrooms	- Administration - CRT	Lesson plans, teacher observations

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 03.01 To ensure at the beginning of each school year that all parents, students, and staff are given copies of the student code of conduct and are aware of behavior expectations.				
03.01.01 New	Student handbooks and code of conduct procedures will be distributed and explained to parents during Open-House Orientation at the beginning of each school year	Handbook, code of conduct	- School staff	Signed Parent Involvement policies and Home/School Compacts on file for each child
03.01.02 New	Voice charts will be posted in each classroom and in and around the school to ensure a quiet learning atmosphere	Voice Charts	- CRT - Administration	Classroom walkthrough

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 03.02 To maintain a safe environment each school day.				
03.02.01 New	2003/07/15	log sheets, visitor's passes	- Office staff	log books
03.02.02 New	2003/07/15	signs for all doors	- Administration - Staff	staff observation
03.02.03 New	2003/07/15	Court documents	- Parents and office staff	papers on file
03.02.04 New		Franklin County weather policy	- Principals and teachers	Daily monitoring, morning announcements by administrators
03.02.05 New		cameras, tapes	- Principal and Asst. Principal	View tapes as necessary
03.02.06 New		Needs assessment for repairs	- All staff -Custodial Staff	completed maintenance logs

ACTION PLAN**2005-2008****Youngsville Elementary School**

	STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
New	03.02.07 Sanitation and fire reports will be completed monthly		Monthly fire drills, sanitation reports	- Principal	Documentation on file
New	03.02.08 The staff will ensure that students are properly supervised on campus, including rest rooms, playground, cafeteria, and buses.		All personnel, volunteers	- All staff	Number of accident reports on file
New	03.02.09 Fire, tornado, and lock-down drills will be conducted as required by evacuation plan		Lock down procedures attached to back of each class door, assigned staff to check off "safe" classrooms	- Administration -K - 2 Classroom teachers - Resource personnel -3 - 5 Classroom teachers	forms on file
Revised	03.02.10 Emergency cards for each student will be on file		Rolodex card for each student with updated emergency information	- Teachers	Cards in place
Revised	03.02.11 Behavior expectations will be posted in all classrooms		List of rules	- Teachers	Classroom walkthroughs
Revised	03.02.12 The D.A.R.E. program will be in place and available for 5th graders		D.A.R.E. Officer	- Sheriff's department and D.A.R.E. officer	Student completion of program

ACTION PLAN**2005-2008****Youngsville Elementary School**

	STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
	03.02.13	Bus, fire, water, and bicycle safety will be taught	Posters, multi-media presentations, guest speakers	- Classroom teachers, PE teacher, and fire department	Completion logs, poster contest, lesson plans
	New				
	03.02.14	The use of OSS, ISS, and time-out as discipline measures will be implemented	Code of conduct, classroom rules	- Admin. Staff	Student lists, discipline referrals
	New				
	03.02.15	All playground equipment will be in good condition	Funds for new equipment, repairs	- Principal, maintenance, PTO	Periodic safety inspection
	New				
	03.02.16	Morning and afternoon car-pool procedures are in place	Personnel to monitor arrival and departure of car-pool students, letters to parents stating our car pool policies, car-pool tags	- Admin. Staff	Number of accident reports on file, documentation of parent letters
	New				
	03.02.17	A crisis plan will be in place.	Evacuation Plans in place, phone tree, danger codes	- Administration -Guidance Counselor	Crisis plan in place
	New				
	03.02.18	Classroom medicine boxes will be in place	Medical kit with bandages, etc.	- Teachers, office staff -PTO	School survey
	New				

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STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
03.02.19 Revised	The school will ensure that students feel free of threats and intimidation.	Supervisory personnel, staff, Character Education	- Parents, students, staff -Guidance Counselor	Survey

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 03.03 To maintain a safe environment each school day.03.03.01 All staff will wear ID badges
on campus

ID badges

- All staff

Observable badges

New

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 03.04 To maintain a safe environment each school day.

03.04.01	To encourage appropriate behavior, classes and students will be given "Caught Being Good" coupons which will earn class and individual rewards		"Caught Being Good" coupons	All staff	Observation of orderly school atmosphere
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03.04.02	Students displaying appropriate character trait for each month will be recognized with their name on our Character Education bulletin board and an ice cream social.		Character Education Bulletin board, ice cream, plastic bowls, etc.	-K - 2 Classroom teachers -3 - 5 Classroom teachers -Guidance Counselor	Staff observations
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ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 03.05 To establish school-wide strategies to ensure the academic and social success of homeless students.				
03.05.01	Teachers will be trained in the McKinney-Vento Law	Workshop/video on McKinney-Vento legislation	All Staff	List of workshop participants
03.05.02	School and/or PTO monies will be used to purchase school supplies for homeless students	Funds for school supplies as listed by each grade level	-K - 2 Classroom teachers -3 - 5 Classroom teachers	School supplies given to student
03.05.03	School cafeteria will provide free breakfast and lunch for any homeless student	Documentation	- Administration	Student will receive free breakfasts & lunches
03.05.04	Students displaced from their home will be provided free transportation to their home school	Bus, vehicle	- Administration	Student attendance record

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 04.01 To establish parent and community support and involvement as documented in our volunteer/visitor's log.				
04.01.01	Monthly meetings of PTO board	Schedule of monthly PTO meetings	- Administration -Parents -K - 2 Classroom teachers -3 - 5 Classroom teachers	Minutes from meetings
04.01.02	Parent/teacher conferences will be held at the request of the teacher, parent, guardian, or administrator.	Franklin County Teacher Conference Log	-K - 2 Classroom teachers -3 - 5 Classroom teachers - Administration	Completed conference logs
04.01.03	Interims and report cards will be sent home every nine weeks to keep parents informed of their child's academic progress.	Interim reports, Report cards	-K - 2 Classroom teachers -3 - 5 Classroom teachers - Resource personnel -AIG teacher	Report cards signed and returned by parents
04.01.04	Parents will be invited to attend workshops to learn strategies to help their child with reading and/or math skills.	Personnel to conduct workshops	- Administration - CRT - Title 1 Teacher	List of workshop participants, parent feedback

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 04.02 To keep parents informed of school-wide schedules/activities through parent newsletters and school website.				
04.02.01	Update our school website on a monthly basis	Computer, personnel trained in creating web pages	-AIG teacher -Technology liaison	Log of website updates
04.02.02	Teachers in grades K-5 will send home weekly folders that include samples of student work, teacher communications, school news items, and the like.	Weekly folder for each student, school news items, etc.	- Administration - Resource personnel -K - 2 Classroom teachers -3 - 5 Classroom teachers	Parent signatures on weekly log

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 05.01 To recruit new, highly-qualified staff members from diverse backgrounds.

05.01.01	Attend job fairs to increase pool of prospective hires		Notification of local/state job fairs,	- Administration	Number of applicants interviewed and/or recruited
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ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 05.02 To ensure all teachers have necessary materials in order to teach the North Carolina Standard Course of Study.				
05.02.01 Revised	All teachers will receive a copy of the Standard Course of Study.	Standard Course of Study manuals	- CRT	Standard Course of Study distributed at the beginning of each school year as documented in grade level planning agenda
05.02.02 Revised	All teachers will use the Standard Course of Study to establish long-range plans.	Pacing guide, Standard Course of Study manuals	- Administration - CRT -K - 2 Classroom teachers	Lesson plans
05.02.03 Revised	Nine weeks pacing guides will be utilized in all grades K-5 as reflected in daily/weekly lesson plan books.	Pacing guide, Standard Course of Study manuals, textbook manuals	- Principal, classroom teachers - CRT - Resource personnel	Lesson plans

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES**BENCHMARK
DATES****RESOURCES REQUIRED****PERSON(S)
RESPONSIBLE****MEANS OF EVALUATION**

Objective: 06.01 To improve our student's health by providing a physical education program that encourages daily exercise for strong bodies and active minds.

06.01.01	Students will be engaged in 30 minutes of physical activity every day.		Physical Education teacher, playground area, classroom equipment (jump ropes, basketballs, etc)	-K - 2 Classroom teachers -3 - 5 Classroom teachers Physical Education teacher	Lesson plans
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ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 06.02 To teach our students the importance of making health-conscious food choices and to encourage parents to send only those food items for lunches/snacks that are nutritious.				
06.02.01	Teachers will conduct lessons on healthy nutrition and praise students when they make smart food choices.	Science/health books and related materials	-K - 2 Classroom teachers -3 - 5 Classroom teachers	Lesson plans
06.02.02	Teachers will ask their students and parents to send only healthy, nutritious snacks to school.	Note to parents encouraging them to send only healthy food choices to school with their child	-K - 2 Classroom teachers -3 - 5 Classroom teachers	Teacher observation

ACTION PLAN**2005-2008****Youngsville Elementary School**

STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
Objective: 07.01 Establish and implement strategies for closing the achievement gap between subgroups.				
07.01.01 Revised Title I Program services are available to all students as determined by DRA scores, EOG scores, teacher and/or parent recommendations.	2003/07/15	Part-time Title I teacher, Compass Lab teacher, Informal Reading Inventory, software	- Title 1 Teacher - Compass Lab teacher	DRA scores, Informal Reading Inventory results, EOG data
07.01.02 New A trained teacher assistant will monitor the progress of students in the Compass Learning Lab		Computer lab, teacher assistant to monitor lab	- Title 1 Teacher - Compass Lab teacher	Compass reports
07.01.03 Revised Follow up on Spanish speaking students and their academic progress		List of ESL students, DRA kits, EOG tests, class tests	- Spanish teacher, classroom teacher, ESL staff	Disaggregated testing data, teacher observations, DRA scores, EOG scores
07.01.04 Revised Testing data will be disaggregated to set goals and plan strategies for school improvement.		Disaggregated test data	- Principal, classroom teachers - CRT	Lesson plans
07.01.05 New A home/school compact will be distributed and signed by the principal, teacher, parent and student.	2003/07/15	Copies of Home/School Compact for each student	- CRT -K - 2 Classroom teachers -3 - 5 Classroom teachers	Signed Home/School Compacts on file for each student

ACTION PLAN**2005-2008****Youngsville Elementary School**

	STRATEGIES	BENCHMARK DATES	RESOURCES REQUIRED	PERSON(S) RESPONSIBLE	MEANS OF EVALUATION
07.01.06 New	A Title I Open House will be held twice yearly (once for grades K - 2 and once for 3 - 5) to inform parents about the program and answer questions.		Title 1 Agenda	- Title 1 Teacher - CRT - Administration	Open house attendance, parent feedback
07.01.07 Revised	All K - 5 teachers will give an extended learning pre-test		Pre-test as designed by grade level team	- Classroom teachers	Student testing scores
07.01.08 Revised	The Reach for Reading program will be implemented in grades 1 and 2 for at-risk students		Reach for Reading materials	- Reaching Up teachers, classroom teachers	Log of students served
07.01.09 Revised	Use the extended learning sessions to work with at-risk students		Reteaching materials for reading/math, computers, trade books	- Classroom teachers	Log of students attending extended learning, teacher observations, teacher made tests
07.01.10	Remediation groups are in place for students in grades 3 - 5 and are served by resource personnel three times weekly		Basal texts, trade books, sight word lists	- Resource personnel	Teacher observation, testing data

WAIVERS**2005-2008****Youngsville Elementary School**

Waiver No	Waiver Name	Law, Regulation or Policy from Which Exemption is Requested	How Waiver Will Be Used	How Waiver Will Promote Achievement of Performance
01	K-5 Teacher Assistant use (State Level)	Allotment Manual as adopted by the state board	While the primary assignments of assistants will continue to be in grades K - 2, they will provide coverage in the upper grades daily to provide a duty free period for teachers.	During the day, teachers need time to fulfill any number of responsibilities required of their demanding job. This duty-free period allows teachers to complete some of their record-keeping responsibilities, as well as prepare for lessons.
02	Class size for grades 4 and 5 (State Level)	115.301	Class size in grades 4 and 5 may exceed the maximum allowed; however, this should prevent the possibility of any combination classes being formed.	Teachers will be able to focus on the goals & objectives set forth by the NCSCOS in one grade only. If a combination class had to be created, the teacher's time would be divided between learning and teaching two separate curriculum areas.
03	Textbook funds	Transfer of textbook funds to purchase instructional materials/supplies for regular classroom instruction.	Textbook funds may be transferred to purchase supplemental materials, including hands-on investigative math activities, EOG preparation materials, guided reading books, and the like.	While textbooks provide a basic coverage of most of the NCSCOS objectives, many do not contain all the necessary materials to meet the needs of student's varying learning styles. Hands-on activities allow students to become engaged learners.

K-2 ASSESSMENT DATA - K**Youngsville Elementary School
2005-2008**

	<u>Yr_1</u>	<u>Yr_2</u>	<u>Yr_3</u>	<u>Yr_4</u>	<u>Yr_5</u>	<u>Yr_6</u>	<u>Yr_7</u>	<u>Yr_8</u>	<u>Yr_9</u>	<u>Yr_10</u>
School Years:	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006			

Reading

Early Emerg.:					71.0	86.0				
Emergent:					22.0	13.0				
Developing:					17.0	12.0				
Early Indep.:					6.0	5.0				
Independent:					0.0	2.0				

Notes:

Spelling and Writing

Early Emerg.:						12.0				
Emergent:						17.0				
Developing:						98.0				
Early Indep.:										
Independent:										

Notes:

Math

Level I:					0.0	0.0				
Level II:					17.0	20.0				
Level III:					106.0	108.0				
Level IV:					0.0	0.0				

Notes:

K-2 ASSESSMENT DATA - 1

**Youngsville Elementary School
2005-2008**

	<u>Yr_1</u>	<u>Yr_2</u>	<u>Yr_3</u>	<u>Yr_4</u>	<u>Yr_5</u>	<u>Yr_6</u>	<u>Yr_7</u>	<u>Yr_8</u>	<u>Yr_9</u>	<u>Yr_10</u>
School Years:	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006			

Reading

Early Emerg.:	0.0	3.0
Emergent:	1.0	0.0
Developing:	7.0	14.0
Early Indep.:	80.0	85.0
Independent:	22.0	21.0

Notes:

Spelling and Writing

Early Emerg.:	2.0
Emergent:	56.0
Developing:	71.0
Early Indep.:	4.0
Independent:	

Notes:

Math

Level I:	0.0	0.0
Level II:	21.0	65.0
Level III:	89.0	67.0
Level IV:	0.0	0.0

Notes:

K-2 ASSESSMENT DATA - 2**Youngsville Elementary School
2005-2008**

	<u>Yr_1</u>	<u>Yr_2</u>	<u>Yr_3</u>	<u>Yr_4</u>	<u>Yr_5</u>	<u>Yr_6</u>	<u>Yr_7</u>	<u>Yr_8</u>	<u>Yr_9</u>	<u>Yr_10</u>
School Years:	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006			

Reading

Early Emerg.:					0.0	0.0				
Emergent:					0.0	0.0				
Developing:					1.0	2.0				
Early Indep.:					16.0	6.0				
Independent:					85.0	98.0				

Notes:

Spelling and Writing

Early Emerg.:						5.0				
Emergent:						15.0				
Developing:						55.0				
Early Indep.:						31.0				
Independent:										

Notes:

Math

Level I:					0.0	0.0				
Level II:					6.0	49.0				
Level III:					94.0	57.0				
Level IV:					0.0	0.0				

Notes:

Composite Data

Youngsville Elementary School
2005-2008

	<u>Yr_1</u>	<u>Yr_2</u>	<u>Yr_3</u>	<u>Yr_4</u>	<u>Yr_5</u>	<u>Yr_6</u>	<u>Yr_7</u>	<u>Yr_8</u>	<u>Yr_9</u>	<u>Yr_10</u>
School Years:	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006			

Composite Score: 82.7 82.5 83.4 89.4 91.1 88.8

School Status: Distincti Distincti Distincti Distincti Honor Distincti
 on on on on School on

School Growth:

Other:

Codes:

Writing Scores

Youngsville Elementary School 2005-2008

	<u>Yr_1</u>	<u>Yr_2</u>	<u>Yr_3</u>	<u>Yr_4</u>	<u>Yr_5</u>	<u>Yr_6</u>	<u>Yr_7</u>	<u>Yr_8</u>	<u>Yr_9</u>	<u>Yr_10</u>
School Years:	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006			

Grade 4: 52.4 44.6 25 46.5 60.9

Grade 7:

**Grade 10 English
II:**

Notes:

Staff Characteristics

Youngsville Elementary School 2005-2008

LAST NAME	FIRST NAME	ETH	GEND	GRADE /POS	DEGR	AREA OF CERT	AREA OF ASSIGN	NBTC	YRS EXP
Ballentine	Evelyn	W	F	Kindergarten teacher	MS	Elementary Education (K-6)		N	16
Brelsford	Cheryl	W	F	Social Worker	BS	School Social Worker		N	20
Buck	Rickey	W	F	3rd Grade teacher	BA	Elementary Education		N	34
Carpenter	Kristen	W	F	Kindergarten teacher	BA	Elementary (K-6)		N	1
Chandler	Audrey	W	F	1st Grade teacher	BS	Elementary (K-4)		N	20
Chapman	Mandy	W	F	Kindergarten teacher	BS	Early Childhood Elementary		N	3.5
Cummings	Carol	W	F	Music	MS	Elementary Ed K - 6, Music, LD		N	17
Davis	Carol	W	F	Assistant Principal	MS	Elementary Ed, Reading, LD, Administration/Supervision		N	28
Denton	Pamela	W	F	1st Grade teacher	BS	Elementary Education (K-6)		N	7
Duffield	Natalie	W	F	Kindergarten teacher	BS	Elementary Ed. (K-6)		N	1
Elizabeth	Payne	W	F	Autistic	MSW	Mentally Disabled		N	4

Staff Characteristics

Youngsville Elementary School 2005-2008

LAST NAME	FIRST NAME	ETH	GEND	GRADE /POS	DEGR	AREA OF CERT	AREA OF ASSIGN	NBTC	YRS EXP
Fillingim	Judith	W	F	1st Grade teacher	BS	Elementary Education (K-6)		N	28
Findley	Brandi	W	F	3rd Grade teacher	MS	Elementary Education		N	3
Gammons	Ann	W	F	Spanish	BA	Spanish		N	32
Griffin	Linda	W	F	K - 5 ART	BFA	Elementary		N	3
Hamner	Diana (Lynn)	W	F	2nd Grade teacher	BA	K-6		N	5
Harris	Pattie	W	F	2nd Grade teacher	BS	Elementary Education (K-3)		N	29
Haycraft	George	W	M	5th Grade teacher	BA	Elementary Education (K-8), Language Arts & Social Studies ((6-8)		N	13
Heller	Rob	W	M	4th Grade teacher	MS	Elementary Education		N	8
Leon	Karen	W	F	1st Grade	BA	K-6, 6-9, K-12 Special Ed, AIG		N	8
Matthis	Kristen	W	F	Speech	MA	Speech/Lan g. Pathology		N	0
May	Tracey	W	F	2nd Grade teacher	BA	Elementary Education (K-4)		N	15

Staff Characteristics

Youngsville Elementary School 2005-2008

LAST NAME	FIRST NAME	ETH	GEND	GRADE /POS	DEGR	AREA OF CERT	AREA OF ASSIGN	NBTC	YRS EXP
Mayer	Kelly	W	F	3rd Grade teacher	BS	Elementary Education		N	4.5
Miller-Walker	Cindy	B	F	3rd Grade teacher	BS	Elementary Education (K-6)		N	12
Phillips	Amanda	W	F	5th Grade	BS	Elementary & Early Childhood		N	1
Powell	Lynn	W	F	2nd Grade teacher	BS	Elementary Education (K-6)		N	17
Register	Wes	W	M	Physical Ed K - 5	BS	K - 12 Health & PE		N	2
Rhyné	Nanette	W	F	Kindergarten teacher	BA	Elementary Education		N	9
Ritchie	Pam	W	F	EC	MA	Special Ed K - 12, LD, BED		Y	9
Shiple	Heather	W	F	AIG	BS	Elementary Education K-8		N	9
Simonsen	Kelly	W	F	CRT	MS	K-12 Reading, Elementary Ed. 4 - 8, Middle Ed (6-9) Language Arts, Science		N	21
Smith	Jamie	W	F	4th Grade teacher	MS	Elementary Education		N	6

Staff Characteristics

Youngsville Elementary School 2005-2008

LAST NAME	FIRST NAME	ETH	GEND	GRADE /POS	DEGR	AREA OF CERT	AREA OF ASSIGN	NBTC	YRS EXP
Smith	Jerry	W	M	Guidance Counselor	MA	Guidance & Counseling		N	20
Smith	Rick	W	M	Principal	Maed	K-6, Administrative/Supervision		N	23
Smith	Tara	W	F	5th Grade teacher	BS	Elementary Education, Special Ed		N	5
Stadelman	Toni	W	F	5th Grade teacher	BA	Elementary Education (K-6)		N	4
Stallings	Susan	W	F	4th Grade teacher	BS	Elementary Education		N	30
Stephens	Barbara	W	F	5th Grade	BA	Elementary Education		N	3
Tharrington	Connie	W	F	3rd Grade teacher	BS	K-6 Elementary Education, Language Arts (6-9)		N	12
Thompson	Jennifer	W	F	4th Grade teacher	BS	Elementary Education		N	5
Timberlake	Marsha	W	F	2nd Grade teacher	Maed	Early Childhood		N	27
Vorndran	Jill	W	F	Title 1 Reading (part-time K-5)	BS	Elementary		N	7

Staff Characteristics

Youngsville Elementary School 2005-2008

LAST NAME	FIRST NAME	ETH	GEND	GRADE /POS	DEGR	AREA OF CERT	AREA OF ASSIGN	NBTC	YRS EXP
Ward	Tara	W	F	4th Grade teacher	BS	Elementary Education (K-6), Language Arts & Social Studies (6-9)		N	2
White	Margreta	W	F	1st Grade teacher	BS	Elementary Education (K-4)		N	16
Wilson	Monica	W	F	1st Grade teacher	BS	Elementary Education		N	7
Winston	Kim	W	F	Kindergarten teacher	BS	Elementary Education		N	8
