



COMPLIANCE WITH OPEN MEETINGS LAW

Policy Code: 2320

The Board affirms the public policy of this State that hearings, deliberations and actions of public bodies be conducted openly.

APPLICABILITY

All “public bodies” holding official meetings must comply with the requirements of the Open Meetings law in Article 33C of Chapter 143 of the General Statutes. The term “public bodies” includes the Board, and, as defined by law, any board committee of two or more members that exercises or is authorized to exercise a legislative, policy-making, quasi-judicial, or administrative or advisory function.

COMPLIANCE

As secretary to the Board, the Superintendent will provide required notice and record and maintain minutes of all official meetings of the Board. The Superintendent or designee will make copies of the open meetings law available to all Board members. The Board is encouraged to consult the local Board attorney in accordance with policy 2610, Board Attorney, to obtain advice on complying with the legal requirements of the Open Meetings law.

Notice

Notice will be given in accordance with law for all regularly scheduled meetings, emergency meetings, and any other meetings, such as public hearings, work sessions, electronic meetings or retreats.

Minutes

The official minutes of the Board shall be available for inspection at the office of the Superintendent during regular business hours.

Closed Sessions

Closed sessions will be held only when required to permit the Board to act in the public interest and as permitted by law. A motion to go into closed session must be made and adopted in open session in accordance with the requirements of G.S. 143-318.11(c).

Legal References: G.S. 143-318.9, .10 to .13, .16B

Cross References: Board Attorney (policy 2610)

Adopted: 03/08/99