

Dear Parent or Guardian:

Students need healthy meals to learn. Franklin County Schools offers healthy breakfast and lunch meals every school day. Lunch costs \$2.00 for grades Pre-K – 5 and \$2.25 Grades 6 through 12. Breakfast costs \$1.25 Pre-K through 12. Your children may qualify for free meals or reduced price meals. Reduced price lunch costs \$.40 and reduced price breakfast costs \$.30 in Pre-K through 12.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an incomplete application, so fill out all required information and return to your child's school, then returned to Child Nutrition Dept., 53 W. River Rd, Louisburg, NC 27549 (919) 496-5125.
2. **WHO CAN GET FREE MEALS?** Students in households getting Food and Nutrition Services (FNS formerly Food Stamps) benefits, the Food Distribution Program on Indian Reservations or TANF/Work First can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Guidelines.
3. **CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. **CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call Franklin County Schools Homeless Liaison, Jamie Neal at (919)496-2457 or migrant coordinator, Minnie Shirey at (919) 496-1592 or Toll Free 1-877-532-0009 to see if they will qualify.
5. **WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEAL?** Please read the letter you got carefully and follow the instructions. Call Franklin County Schools, Child Nutrition at (919)496-5125 if you have questions.
7. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. **I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participation in WIC may be eligible for free or reduced price meals. Please fill out an application.
9. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes, we may ask you to send written proof .
10. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, You may apply at any time during the school year . For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: Franklin County Schools Child Nutrition, 53 West River Rd, Louisburg, North Carolina 27549 or call 919-496-5125 or e-mail to jamastallings@fcschools.net.
12. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. **WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who do not support, who do not share income with you or your children, and who pay a prorated share of expenses), do not include them.
14. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally get \$1000/month, but you missed some work last month and only got \$900, put down \$1000/month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. **WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. **MY SPOUSE IS DEPLOYED TO A COMBAT ZONE, IS HIS/HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact you school for more information.
17. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for Food and Nutrition Services, formerly known as The Food Stamp Program or other assistance benefits, contact your local assistance office or call The Careline phone number (1-800-662-7030).

If you have any other questions please contact the Franklin County Schools Child Nutrition Office at 919-496-5125 or 'toll free' 1-877-532-0009.
Si necesita ayuda, por favor llame al telefono: Minnie Shirey (919) 496-1592
Si vous voudriez d'aide, contactez nous au numero: Minnie Shirey (919) 496-1592.

Sincerely, *Jama G. Stallings, SNS, Child Nutrition Director*

Privacy Act Statement: This explains how we will use the information you give us. The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Food and Nutrition Services (FNS, formerly known as The Food Stamp Program), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We **MAY** share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

FEDERAL INCOME CHART					
Effective For School Year July 1, 2011 – June 30, 2012					
Household size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	20,147	1,679	840	775	388
2	27,214	2,268	1,134	1,047	524
3	34,281	2,857	1,429	1,319	660
4	41,348	3,446	1,723	1,591	796
5	48,415	4,035	2,018	1,863	932
6	55,482	4,624	2,312	2,134	1,067
7	62,549	5,213	2,607	2,406	1,203
8	69,616	5,802	2,901	2,678	1,339
Each additional person:	7,067	589	295	272	136

YOUR CHILDREN MAY QUALIFY FOR FREE OR REDUCED PRICE MEALS IF YOUR HOUSEHOLD INCOME FALLS WITHIN THE LIMITS ON THIS CHART.

YOU WILL BE NOTIFIED BY MAIL WHEN YOUR APPLICATION IS APPROVED OR DENIED. KEEP THE NOTIFICATION LETTER FOR PROOF OF BENEFITS THAT MAY BE REQUIRED FOR OTHER PROGRAMS.