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David Averette - Assistant Principal
Ernest Wheeler, III - Assistant Principal

Pattie Mucenski - Counselor
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Franklinton High School

Student Handbook

2011-2012

910 Cedar Creek Rd
Franklinton NC 27525
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2011-2012 Franklinton High School Calendar

1st Semester

Thursday, August 18th	Required Workday
Friday, August 19th	Required Workday
Monday, August 22th	Required Workday
Tuesday, August 23 st	Required Workday
Wednesday, August 24 th	Required Workday
Thursday, August 25 th	First Day of School
Monday, September 5 th	Holiday
Friday, October 14 th	Teacher Workday
Wednesday, November 11 th	Holiday
Wednesday, November 23 th	Optional Workday
Thursday & Friday, November 24 th & 25 th	Holidays
Wednesday, December 21	Teacher Workday
December 22nd & 23rd	Vacation
December 26 th & December 27th	Holidays
December 28 th , 29 th , 30 th	Vacation
Monday, January 2 nd	Vacation
Monday, January 16 th	Holiday

2nd Semester

Friday & Monday, January 20 & 23	Required Workdays
Monday, February 20th	Teacher Workday
Friday, March 16 th	Teacher Workday
Friday, April 6th	Holiday
April 9 th – April 13th	Vacation-Spring Break
Monday, May 28th	Holiday
June 11 th , 12 th , 13th	Required Workdays

Early Release

Sept. 14
Oct. 13
Dec. 7
Feb. 8
Mar. 7
April 25
May 9

Makeup Dates

Oct. 15
Dec. 21
Feb. 20
Mar. 16
April 13
April 12

Last Day of Six Weeks Grading Period

1 st	Oct. 6	4 th	Mar. 6
2 nd	Nov. 21	5 th	April 26
3 rd	Jan. 19 (End of First Semester)	6 th	June 8 (End of Second Semester)

Tentative Report Card Dates

Oct. 12	1 st semester Report Card Pick-Up	Wednesday, Oct. 12
Dec. 7		
Jan. 31		
Mar. 13	2 nd semester Report Card Pick-Up	Tuesday, March 13
May 9		
TBA		

**Daily Bell Schedule
REGULAR SCHOOL DAY**

1st block	7:45 – 9:15
2nd block	9:20 – 10:50
3rd block	10:55 – 1:05
4th block	1:10 – 2:45

Lunch Schedule - 3rd Block

1st LUNCH 10:50 – 11:20

Freshman Academy, Harrell, Germano, Clayton, Robertson, Walker, Styers

2nd LUNCH 11:40 – 12:10

Math Dept., History Dept., Olivieri, Jackson, Tilley, Espinoza

3rd LUNCH 12:35 – 1:05

G. Kearney, Averette, L. Corsale, Dodson, Gibbs, Lawrence, Regan, Vick, Lynch,
Threadgill, Morris, Burkett, Phillips, Crudup

HALF DAY – EARLY RELEASE

1st block	7:45 – 8:40
2nd block	8:45 – 9:40
3rd block	9:45 – 10:40
4th block	10:45 – 11:40

2-HOUR DELAY

1st block	9:45 – 10:35
2nd block	10:40 – 11:30
3rd block	11:35 – 1:50
4th block	1:55 – 2:45

Message to the Students

On behalf of the faculty and staff, we would like to welcome you to Franklinton High School. This handbook is intended as a guide to the information, policies, and procedures that govern the basic operation of our school. It is essential that all students know the contents and use the handbook throughout the year. Administrators, counselors, and teachers will help answer questions about this guide and/or topics that it does not address.

Our goal is Excellence. It is our pledge to offer every student the best educational opportunity and challenge possible. We are here to help each individual student achieve maximum progress. Striving to reach this goal must be a united effort on the part of the students, teachers, administrators, parents, and community. The personal benefits students receive from their years here and the reputation of Franklinton High School will be determined by the extent to which everyone becomes truly involved and puts forth his/her best effort.

Our sincere wishes to each of you for a successful school year.

Charles Fuller, Principal
David Averette, Asst. Principal
Ernest Wheeler III, Asst. Principal

Welcome From The Guidance Department

The counseling department would like to welcome each of you to Franklinton High School for the 2011-12 school year. We are excited to be at the new FHS and look forward to a great year. We look forward to getting to know each of you and working with you. Please feel free to stop by our office if we can be of assistance.

Students in the 10th, 11th, and 12th grades whose last names begin with **A-L** will see Mrs. Satterwhite as your primary counselor. Students in the 10th, 11th, and 12th grades whose last names begin with **M-Z** will see Ms. Mucenski as your primary counselor. All 9th grade students will see _____ as your primary counselor. You will work with your primary counselor on issues relating to scheduling, career planning, counseling concerns, etc. If you need immediate assistance while your primary counselor is out, the counselor that is present will gladly work with you.

Throughout the year we will be working with you on numerous projects i.e., classroom guidance, college preparation, career planning and post-secondary planning. We are here to help you make this a successful year at FHS. Please let us know how we can help you.

Ms. Mucenski
Mrs. Satterwhite
Mrs. Parker, Secretary

Information Directory

<u>Topic</u>	<u>Person Responsible</u>	<u>Location</u>
Athletics	Coach McHale/Mr. Averette	Main Building
Attendance	Mrs. Harrell	Main Office
Buses	Mr. Wheeler	Asst. Principal's Office
Career Planning	Guidance Counselor	Counseling Center
Class Rank/GPA	Guidance Counselor	Counseling Center
College Information	Guidance Counselor	Counseling Center
Computer Use	Mrs. Davis-Williams	Media Center
Discipline	Grade-level Administrator	Main Office
Driver License Eligibility	Mrs. Parker	Counseling Center
Drop/Add	Guidance Counselor	Counseling Center
Educational Travel	Mr. Fuller	Main Office
Free/Reduced Lunch	Mrs. Parker	Counseling Center
Graduation	Mrs. Crudup	Room 503
Homebound Services	Guidance	Counseling Center
Honor Roll	Mrs. Harrell	Main Office
Illness at School	Ms. Tharrington	Main Office
Lockers	Mr. Wheeler	Media Center
Lost and Found	Ms. Tharrington	Main Office
Media Services	Mrs. Davis-Williams	Media Center
Medication	Ms. Tharrington	Counseling Center
Parking Permits	Ms. Tharrington	Main Office
Payment of Fees and Fines	Ms. Tharrington	Main Office
Scholarship Information	Guidance Counselor	Counseling Center
Student Schedules	Guidance Counselor	Counseling Center
Testing	Guidance Counselor	Counseling Center
Transcripts	Mrs. Parker	Counseling Center
Withdrawal from School	Guidance Counselor	Counseling Center
Yearbook	Mrs. Mauch	Room 617

General Information

Mission Statement

We, the administration, faculty, and staff at Franklinton High School, are committed to creating an educational environment conducive to maximizing academic, social, and workplace skills necessary to meet the needs of the 21st century learner.

Vision Statement

We envision a school in which educators, parents, and the community work cooperatively to engage all students in rigorous and relevant educational experiences while fostering positive relationships among all stakeholders.

Visitors

All visitors are to report to the main office immediately upon arrival on campus. It is unlawful for any person to be on school grounds at any time without the permission of the principal or assistant principal. Violators will be cited for trespassing. Students are not allowed to have visitors at school at any time, including lunch.

We welcome parental visits to Franklinton High School. Your presence and assistance is both needed and wanted. Parents wishing to visit and/or volunteer their time should report to the main office to sign-in and receive a visitor's pass. We respectfully request that appointments to conference with a teacher be scheduled in advance with that teacher. In the event that a parent should wish to visit in the student's classroom during instructional time, arrangements must be made in advance with the teacher. Conferences can be arranged through our guidance office or by telephone contact or email with the teacher.

Attendance Information

Attendance

Attendance in school is essential to educational achievement and school success. State law requires school attendance for all children between the ages of seven and sixteen. Parents are responsible for students attending and remaining in school daily. Parents and students should familiarize themselves with the Franklin County Attendance Policy – Policy Code 4400.

Attendance Waivers

Students are required to be in attendance for a minimum of 80 days, per semester, for semester courses. Any student not meeting this requirement will be subject to review by the Attendance Committee near the end of each semester. Students in this category will receive further information from the Principal's Office after the completion of the review. Students not in attendance for at least 80 days per semester are subject to failure in the class(es) per North Carolina Public School Law.

Absences – Returning to School

Upon returning to school after an absence, it is the student's responsibility to bring a note, signed by the student's parent or guardian or documentation from a medical practitioner, court officer, etc., explaining the reason for the absence. This note must be submitted to the student's first period teacher within two school days of the date the student returns to school. Failure to do so will result in the absence being recorded as unexcused. The student will be issued a class admission slip to present to each of his/her teachers. Students neglecting to bring a note from home after an absence should still see his/her first period teacher to receive a class admit slip. Students failing to bring a note after an absence are subject to disciplinary action.

Absences and Make-up Work

After an absence student should arrange with his or her teachers to make up work that was missed while he/she was absent. It is the student's responsibility to contact the teacher before or after the class period to obtain the make-up work. **Teachers are not obligated to interrupt instructional time for this purpose.** All work assigned to the student for the period of the absence must be completed promptly. Make-up work does not have to be the same as the work that was missed. Grades assigned to make-up work shall be considered in computing the student's overall grade for the particular grading period. Students will have two (2) days to complete make-up work for every one (1) day absent. Failure of a student to satisfy make-up requirements can be the basis for denying credit for a specific course.

Students placed under suspension by the principal will be responsible for work missed during such suspensions. Students who are suspended for less than the remainder of the school year shall be required to make up exams and other required coursework while **under** suspension.

By Franklin County School Board Policy, all scheduled tests/exams may be made up for full credit for all absences.

Tardy Policy

Students should be seated and ready to begin work when the tardy bell rings. Tardiness to class infringes upon instructional time and is a disruption to the classroom process. Students arriving after the tardy bell will be given a verbal warning for the first tardy. Each subsequent tardy will result in an assignment of After-School Detention (ASD) on the first applicable day (see below). Students who fail to report to ASD will automatically be assigned In-School Suspension (ISS) the following day. Students **do not** have an option to take Out of School Suspension (OSS) in place of ISS. Students who fail to serve ISS or who are sent home for violation of ISS rules will be assigned ISS to complete their assignment on the day of their return to school. ASD will be held in the **designated classroom** each Tuesday, Wednesday, and Thursday from **2:55 until 3:55**. Reporting to ASD after the 2:55 bell has rung will result in a day of ISS. ISS will be held during regular school hours each day in the ISS classroom.

Students tardy to school/class without a note are considered unexcused. Tardies for a reason other than the seven listed in the absence policy are unexcused. Students should also understand that excessive tardies and early dismissals affect exam exemption (see page 17).

Chronic Tardiness and Early Check-out

Students are expected to arrive on time and remain in school for the entire school day. Tardiness and early dismissals cause students to miss important information and are strongly discouraged. The school principal is expected to deal appropriately with those students who are chronically tardy or who leave early. When tardiness becomes excessive, the student, his or her parents or guardians shall be notified by the principal or designee in writing of the student's tardiness. If the tardiness continues after parent notification, appropriate disciplinary action will be taken. Tardiness and early dismissals may be excused for the same reasons listed above for absences.

Sign-in/Sign-out Procedures

- Students that arrive to school after the 7:45 bell should report directly to the main office to receive an admit slip.
- Students planning on leaving school early should present a written note to your 1st period teacher. An early departure slip will be issued to the student to present to the classroom teacher at the appropriate checkout time.
- Students leaving school early must sign-out in the main office prior to leaving campus. Failure to properly sign-out will result in disciplinary consequences.
- A student returning to school on the same day as an early departure must sign-in at the main office prior to returning to class.
- A student arriving to school after 10:50 a.m. or checking out before 10:50 a.m. will be recorded as absent for the day.
- A student must be recorded as present for the day in order to participate in any extracurricular activities, including athletics.
- Students arriving late to school that fail to follow proper sign-in procedures are subject to disciplinary action.

Early Release/Late Arrival

Seniors that are taking less than four classes per semester need to complete an approval form for early release/late arrival. The form must be signed by the legal parent/guardian. Final approval can only be granted by the Principal. Students that receive permission to arrive late or to have early release do not need to sign-in or sign-out, unless their arrival or departure time deviates from their regular schedule. Students with late arrival or early release must provide their own transportation. Athletes should carefully examine eligibility standards prior to seeking early release/late arrival.

Students that have been granted permission to arrive late to school **should not** arrive on campus until it is time for their class. Consistently arriving earlier than the scheduled class-start time may result in the revocation of this privilege and/or disciplinary action.

Students with early release **are expected to leave campus within 5 minutes of dismissal from their last class.** Students may not remain on campus unless permission is specifically granted by the office, and then for school-related purposes only (example-research in the media center). In these cases, students should leave immediately upon completion of their task. Failing to promptly leave or returning to campus without permission may result in revocation of this privilege and/or disciplinary action. Students with early release are not allowed to return to campus after leaving even after school dismissal, unless permission is granted from the office. The exception is to participate in extracurricular activities in which case the student should report directly to the location of the activity.

Attendance – Policy Code 4400

The Board believes that regular school attendance is critical for educational achievement and develops patterns of behavior essential to professional and personal success in life. The Board is committed to enforcing all State Laws and regulations that relate to compulsory attendance. Furthermore, the Board is committed to attendance regulations that are nondiscriminatory, encourage regular attendance, and discourage dropouts.

Compulsory Attendance Law

In accordance with North Carolina General Statute 115C-378, every parent, guardian, or custodian having charge or control of a child between the ages of seven (7) and sixteen (16) years shall cause such child to attend school continuously for a period equal to the time which the school to which the child is assigned shall be in session. Every parent, guardian, or custodian having charge or control of a child under the age of seven (7) who is enrolled in a public school in grades kindergarten through two shall also cause such child to attend school continuously for a period equal to the time school is in session unless the child has withdrawn from school.

The principal or designee shall notify the parent, guardian, or custodian by mail of the child's excessive absences after he/she has accumulated three unexcused absences in a school year. After not more than six unexcused absences, the principal/designee shall notify the parent, guardian, or custodian by mail that they may be in violation of the Compulsory Attendance Law and may be prosecuted if the absences cannot be justified under the established attendance policies of the State and Board.

Once the parents are notified, the school attendance counselor shall work with the child and his/her family to analyze the causes of the absences and determine steps to eliminate the problem.

After ten (10) accumulated absences in a school year, the principal shall review the report of the school social worker or school attendance counselor and shall confer with the student, his/her parent, guardian or custodian if possible to determine whether the parent, guardian, or custodian has received proper notification and has made a good faith effort to comply with the law. If the principal determines that the parent, guardian, or custodian has not, the principal shall notify the district attorney and parent in writing of the Compulsory Attendance Law violation. If the principal determines that the parent, guardian, or custodian has made a good faith effort to comply with the law, the principal may file a complaint with the juvenile intake counselor that the child is habitually absent from school without a valid excuse. Evidence showing that the parent, guardian, or custodian were notified and that the child has accumulated ten (10) absences which cannot be justified under the established attendance policies of the Board shall establish a prima facie case that the child's parent, guardian, or custodian is responsible for the absences.

Attendance Records

School officials will keep an accurate record of attendance, including accurate attendance records in each class. It shall be the responsibility of each teacher to record the daily attendance of each student assigned to him or her and to inform the students of the value and importance of regular school attendance. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina.

Attendance Defined

To be considered in attendance, a student must be present in the school for at least one-half of the school day or at a place other than the school with the approval of the appropriate school official to attend an authorized school activity. Such activities may include, but are not limited to, field trips sponsored by the school, athletic contests requiring early dismissal from school, student conventions, musical festivals, or similar activities. Students who are assigned to in-school suspension are considered present. For any/all absences from class due to school sponsored activities or assignment to in-school suspension, students are required to make up all assignments in accordance with the make-up work section of this policy. Students will not be required to make-up time as they will be counted present.

Homebound/Hospital Bound

When a parent anticipates a student's extended absence because of severe, prolonged, or chronic illness under a physician's care, the parent shall notify the principal. The principal or designee may make arrangements for homebound/hospital-bound or other appropriate instruction. Once school personnel have made contact (a face-to-face meeting) with the student to provide instruction, the student is counted present. The student should continue to be counted present for the span of time during which regular hospital/homebound instructional services are delivered. This arrangement shall be made only on the advice of the attending physician and supporting documentation should be maintained at the school. Parents should address all questions regarding this type of instruction to the school principal or designee.

Absences

The school district will have a written procedure for notifying parents regarding student absences in addition to Compulsory Attendance Law requirements. The system's procedure will be included in the individual school's student handbook.

Excused Absences

The Board and the State of North Carolina recognizes **seven** situations in which a student may be excused for temporary nonattendance in school.

1. **Illness or injury.** When the absence results from illness or injury that prevents the student from being physically able to attend school.
2. **Quarantine.** When isolation of the student is ordered by the local health officer or by the State Board of Health.
3. **Death in the immediate family.** When the absence results from the death of a member of the immediate family of the student. For the purpose of this regulation, the immediate family of a student includes, but is not limited to, parents, grandparents, brothers, and sisters.
4. **Medical or dental appointment.** When the absence results from a medical or dental appointment of a student.
5. **Court or administrative proceedings.** When the absence results from the attendance of a student at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness.
6. **Religious observance.** When the student is absent due to a religious observance required or suggested by the student or the student's parent, **with prior approval of the principal.**
7. **Educational opportunity.** When it is demonstrated that the purpose of the absence is to take advantage of a valid educational opportunity, such as travel. **Approval for such an absence must be granted by the principal prior to the absence.**

Personal contact and/or written notification from the parent, guardian or custodian of the student should be submitted within three (3) days upon the student's return to school for the absence to be excused. An administrator may require a physician's validation of illness for a student who misses an excessive number of days because of illness.

Any student, parent, guardian or custodian of a student may appeal non-promotion or denial of credit for reasons listed above. Such appeal shall be in accordance with Board policy 1740, Section E beginning with "Investigation" and continuing through the end of Section E of Board policy 1740.

Unexcused Absences

The absence of a student who misses school without permission from a parent/guardian/custodian for one of the seven reasons listed under excused absences shall be unexcused. The absence of a student who misses school without the knowledge/consent of the parent/guardian/custodian and/or permission from the principal/designee shall be unexcused and the student shall be considered truant and shall be subject to disciplinary action.

Course Credit – High School (9-12)

In order to obtain credit in a given course, a student must be in attendance for a minimum of 80 days out of a possible 90 days for semester courses and 160 out of a possible 180 days for yearlong courses. Transfer students may miss no more than 12% of the remaining semester. A student must be in attendance at least one-half of a class period to be counted present for that class.

A student who does not receive credit for a course may be eligible for course recovery through NovaNet, with written approval of the principal, for each course in order to receive credit. If the student does not attend and satisfactorily complete course recovery for each failed course, no credit will be given and a failing grade will be recorded as the final grade for the course.

Any student who attends fewer than 80 days in a semester course will not receive credit for the course; however, the student may appeal to the principal/designee to be allowed to obtain credit for the course. Such appeal must be supported by **proper documentation** for extended illness or other compelling reasons.

Policy Alternatives

Should there arise unique situations not specifically addressed by this policy, the Superintendent, upon written recommendation from the principal, may authorize alternatives to the policy to achieve fairness to the student without compromising the effectiveness of this policy.

Academic Information

Valedictorian/Salutatorian – Policy Code 3450

Each high school will designate a valedictorian and salutatorian to be recognized at graduation ceremonies. The senior attaining the highest cumulative grade point average (four years of high school) will be designated valedictorian. The senior attaining the second highest cumulative grade point average will be designated salutatorian. In the event of a tie for valedictorian, there will be no salutatorian. In the event of a tie for salutatorian, all students tied will be recognized. A student must have attended his or her school no less than the entire senior year in order to qualify for valedictorian or salutatorian honors and have course credits equal to or exceeding their maximum potential minus two. (Maximum potential represents the total number of all courses a student can take during four years of high school. On the block schedule, for example, that equals 32 – four years times eight courses per year.)

High schools will recognize all seniors as High Honor graduates who have achieved an overall weighted cumulative grade point average of 4.2 or above for the time beginning with the first semester of the 9th grade and extending through completion of the 12th grade. Those with a 3.5 or better GPA will be designated Honor graduates. This average will include all classes beginning with the first semester of 9th grade and extending through completion of 12th grade. All grade point averages will be rounded to the thousandth place.

The Board encourages the principal, with input from teachers, parents, and students, to develop additional means of recognizing academic achievements.

Marshals in each high school are to be considered on the basis of individual school criteria.

Promotion-Retention Standards

High school students must meet the following requirements for promotion to the next grade level:

Grade	Total Credits
10th	6
11th	12
12th	20
Graduate	28

Please reference the Franklin County Schools Course Registration and Information Guide for specific graduation requirements. Course type and number of credits per subject area are specific to the North Carolina Course of Study that you choose. Some general information is contained below.

- One Social Studies unit must be Civics, one unit must be a US History, and one a World Studies course.
- One Mathematics unit must be in high school Algebra. Algebra I successfully completed in the 8th grade will meet this requirement.
- One Science unit must be Biology, one unit must be a Physical Science and one unit must be Earth Science.
- Beginning with the Class of 2010, students must score a level 3 or 4 on each of the following End of Course Exams – Algebra I, English I, Civics and Economics, U. S. History and Biology.
- Successful completion of an English Composition course is required of all sophomores.

- **Note: Requirements for admission to specific colleges or universities may differ from graduation requirements. Please check with your counselor for additional information.**

North Carolina Scholars Program Course of Study Requirements

Units:

4	English
4	Mathematics (Algebra I, Algebra II, Geometry, and a higher level math course with Algebra II as a prerequisite OR Integrated Mathematics I, II, III, and a higher level mathematics course with Integrated Mathematics III as a prerequisite)
3	Science (a Physics or Chemistry course, Biology, and an Earth/Environmental Science course)
3	Social Studies (World History, Civics & Economics, and U.S. History)
2	Languages other than English (two credits of the same language)
1	Healthful Living
1	Career and Technical Education
1	Arts Education (Dance, Music, Theatre Arts or Visual Arts)
5	Elective credits to include at least two second-level or advanced courses (Examples of electives include JROTC and other courses that are of interest to the student.)
24	Total Minimum Credits

Early Graduation

Students that fulfill graduation requirements prior to the spring semester of their senior year and wish to be designated as an early graduate must notify the principal prior to the completion of the fall semester. Upon approval by the principal, transcripts indicating completion of FRANKLIN COUNTY SCHOOLS and Franklinton High School's graduation requirements will be made available to the student. However, a diploma will not be awarded until the regularly scheduled graduation date of the student. Students designated as an early graduate are welcome to participate in all FHS sponsored graduation activities.

Class Rank and Grade Point Average

Class rank is based upon weighted grade point average (GPA).

Quality points for rank and GPA beginning with the graduating class of 2008

96-100%=4.000	91%=3.375	86%=2.750	81%=2.125	76%=1.500
95%=3.875	90%=3.250	85%=2.625	80%=2.000	75%=1.375
94%=3.750	89%=3.125	84%=2.500	79%=1.875	74%=1.250
93%=3.624	88%=2.875	83%=2.375	78%=1.750	73%=1.125
92%=3.500	87%=2.875	82%=2.250	77%=1.625	70-72%=1.000
				<69%=0.0
FF=0.00	WF=0.00	WP=0.00	INC=0.00	AUD=0.00
P=0.00	F=0.00			

Exam Exemptions

Students may be exempted from all semester exams, except state-mandated End of Course tests such as EOCs and VoCATs exams, if the following criteria is met:

<u>Grade Average</u>	<u>Semester Attendance</u>
70-76	Absent no more than ONE day
77-84	Absent no more than TWO days
85-92	Absent no more than THREE days
93-100	Absent no more than FOUR days

Also:

1. A student meeting the above criteria has the option to take the exam. If you choose to take the exam, and the grade is higher than the semester average, it will be averaged in. If the exam grade is lower, it will not count.
2. Three tardies or three early dismissals or any combination of the three will constitute an absence for exemption purposes and will be applied towards exemptions. You must attend over half of the class to be counted present.
3. If you are exempted from an exam, you must attend school on exam day to be counted present. If you are exempted and absent on exam day, you cannot qualify for a perfect attendance award.
4. Please note: some online courses may require a final exam. In this case, the exemption policy will not apply.
5. In order to earn an exemption for English II (Tenth Grade English), a student must earn a level three or level four on the tenth grade writing exam.

Retention of Diplomas

No diploma will be issued to any student who is delinquent in the payment of required school fees or damage fees.

Honor Roll

Franklinton High School recognizes students with high academic achievement during each six-week grading period. Students may earn inclusion on the "A" Honor Roll or the "A/B" Honor Roll. To qualify for the "A" Honor Roll a student must have grades of 93 or above in all of his/her classes with no incomplete grades. To qualify for the "A/B" Honor Roll a student must have grades of 85 or above in all of his/her classes with no incomplete grades. For the purposes of understanding the A/B Honor Roll classification the following marking system will be used:

93-100	=	A
85-92	=	B
77-84	=	C
70-76	=	D
69 and below	=	F

Academic Recognition

Near the end of each school year, Franklinton High School honors its best students. Honorees and their parents are invited to participate in an evening of recognition and awards. Students may be invited to the program based on three criteria. They are; recipient of an individual academic award, recipient of a perfect attendance award, or if the student has a 93 average in a class with no six weeks grade below an 85. Students will qualify for invitation if they meet one or more of the criteria. Please plan on joining us this spring as we celebrate Franklinton's finest.

Report Cards/Progress Reports

Report cards will be printed at the end of each six weeks grading period. In addition, interim progress reports are sent home on the third week of each six weeks grading periods. In some cases students may not have completed all of the work required by a teacher due to student absences or other reasons. In this situation, students will receive a grade based on actual work done with zeroes averaged in for any incomplete work. The teacher may change this grade after all requirements for the grading period have been satisfactorily met.

Report Card Pick-Up

At the end of the 1st and 4th six-weeks grading periods, parents will be asked to pick up student report cards from the school. Teachers will be available for conferences on these dates. On the 2nd, 3rd, and 5th report card dates, report cards will be sent home with the students. The final report card of the school year will be mailed home.

Grading

A student's final grade in each course is determined by averaging the three six week's grades and the final exam. Each of the four components will makeup 25% of the final grade.

Student Discipline

Conduct and Consequences

Students are expected to follow school and school system rules and regulations at all times while on the school campus and at all school functions regardless of location. This includes all extra-curricular activities such as athletic events, club functions, and special programs. A failure to follow school rules and regulations will result in the assignment of consequences. Consequences include, but are not limited to, the following:

- **After-school Detention** – After-school detention may be assigned by faculty members with a 24-hour notice to the student.
- **In-School Suspension (ISS)**—A student may be assigned in school suspension. Students assigned to ISS can not choose OSS as an option to their ISS assignment. **Students refusing ISS shall be assigned additional consequences up to and including OSS.** However, upon return to school they must serve the original assignment. Students are not allowed to attend any school-sponsored activity on any day the student is in ISS at the time of the student's normal dismissal from school. These activities include but not limited to: athletic events, programs such as plays or talent shows, etc. Students who violate this policy may be charged with trespassing.
- **Out of School Suspension (OSS)** -- The administration can suspend students out of school as a discipline consequence. Please note: A student assigned to OSS is trespassing if he/she appears on the property of **ANY** school within the Franklin County School System or at any Franklin County School System function, including athletic contests, regardless of location. Trespassing is a criminal offense and will be handled as such.
- **Other** – Other consequences may be assigned at the discretion of the FHS Administration if deemed appropriate.

Law Enforcement Officers On Campus

The purpose of the School Resource Officer (SRO) is to be a peace officer by maintaining order on campus with the legal authority to arrest if required. The SRO is a resource teacher in areas of Law Enforcement Education that can be applied in the classroom. Finally, the SRO will at times play the role of counselor, by listening to and assisting students with various problems and concerns. The SRO is on campus on a daily basis.

Interviews of students by law enforcement officers who show proper identification will be permitted during the school day upon officer request. Custody and/or arrest may be affected by a law enforcement officer bearing proper identification if deemed necessary by the officer.

Franklin County Schools Code of Student Conduct

The Franklin County Board of Education believes that good discipline is necessary to ensure an atmosphere in which learning can take place. The following is a brief summary of offenses for which short and long-term suspensions may be assigned. For a complete and detailed description of the Franklin County School Board discipline policy, please refer to the Franklin County Schools Student Code of Conduct which can be found online on the Franklin County Schools website (www.fcschools.net).

Short-term suspensions up to 10 school days may be used as punishment for the following offenses:

- Theft of property (the school is not responsible for any items lost or stolen).
- Use of obscene or profane language and gestures.
- Deliberate refusal to obey a teacher.
- Leaving a classroom or school without permission.
- Physically abusing a student (hitting, pushing, kicking).
- Threatening, blackmailing, harassing, or intimidating a student.
- Continuous misconduct at school or school functions.
- Continuous disregard of school rules and regulations.
- Distribution of materials unauthorized by the principal.
- Gambling
- Deliberate failure to attend class after reporting to school.
- Unauthorized presence on school grounds
- Indecent dress
- Loitering or misbehaving in restrooms
- Possession or distribution of obscene materials
- Smoking/possession of tobacco products
- Any of the offenses set forth in the provisions for long-term suspensions

Long-term suspensions of more than 10 days may be used as punishment for the following offenses:

- Repeated violations of short-term suspension offenses.
- Immoral conduct
- Possession or consumption of illegal drugs or alcoholic beverages on school property or at a school function.
- Evidence of injection/consumption of illegal drugs and/or alcoholic beverages prior to attending school.
- Possession of a weapon on school property
- Willful destruction of school property
- Possession or shooting of fireworks on the school grounds
- Extortion
- Blackmailing, threatening, harassing, intimidating, or assaulting a school staff member
- A student fourteen years of age or older who has been convicted of a felony and whose continued presence in school constitutes a clear threat to the safety and health of other students or employees may be **expelled** by the Board of Education

Student Dress

The following policy (Policy 4050) was adopted by the Franklin County Board of Education effective January 1, 2002.

The Franklin County Board of Education respects a student's right to choose his or her style of dress or appearance; however, students are expected to adhere to standards of cleanliness and compatibility with a good school environment. If a student's dress or lack of cleanliness is such that it constitutes a threat to health or safety, the principal or principal's designee may require the student and the student's parents to take appropriate action to remedy the situation. In addition, if a student's dress or appearance is so unusual, inappropriate or lacking in cleanliness that it clearly disrupts classroom or educational activities, the student will immediately be required to change his or her dress or appearance.

The principal or designee in accordance with the Student Code of Conduct and the school's Student Handbook shall handle student violations of this policy. Please reference Rule 4 on pages 6 and 7 of the Franklin County Schools Student Code of Conduct as well as FCS Policy 4050 on page 22 of the same publication

Principals will maintain guidelines to assist students in determining appropriate dress and appearance for school, copies of which will be made available to parents and students. Items listed below shall be included in all school guidelines and shall apply to all students at school or during a school sponsored activity. Reasonable accommodations will be made by the school principal or designee for those students who, because of religious belief, cultural heritage, or medical reason, request a waiver of a particular guideline for dress or appearance. Reasonable accommodation shall be made by the principal for students involved in special duties, activities, or projects approved by the school, including but not limited to athletics, vocational classes and projects, special events or other activities that would allow for non-conforming dress on a school campus or during a school activity.

- 1 Clothing must be age appropriate, not disruptive to the teaching-learning process, and cannot be provocative, revealing, indecent, vulgar, or obscene.
- 2 Hats, sweatbands, bandannas, or sunglasses will not be worn inside the school buildings.
- 3 Shorts may be no higher than mid-thigh.
- 4 Skirts and dresses must be no higher than three inches above the top of the knee.
- 5 Shirts and blouses may not be tank top or spaghetti straps.
- 6 Clothing will not be allowed which promotes alcoholic beverages, tobacco, or the use of controlled substances; depicts violence; is of a sexual nature; or is of a disruptive nature.
- 7 Shirts and blouses must cover the waist, midriff, and go past the waistline.
- 8 Clothing is not to be sheer or mesh and cannot have excessive holes.
- 9 Clothing may not have chains attached.
- 10 No sagging pants are allowed. All pants should be worn at the waistline.
- 11 Tight clothing such as knit or spandex bicycle/biker pants or overly tight pants are not allowed.
- 12 Proper footwear is required. Shoes that have laces must be laced, tied, and fit.
- 13 Abnormal hair coloring or hairstyles that disrupt classroom or educational activities will not be allowed.
- 14 Undergarments are not to be visible.
- 15 Clothing must be worn appropriately; for example, nothing may be worn inside out or backwards, pant legs may not be rolled up, bib overalls must be fastened, belts must be buckled and worn at the waistline.
- 16 Clothing articles commonly recognized as being related to a group or gang that provokes others to act violently or be intimidated by fear of violence shall not be worn on the campus or at any school activity.
- 17 There shall be no jewelry affixed to a student's nose, tongue, lips, cheek, eyebrow or other areas of the student's body if the jewelry so worn disrupts classroom or educational activities. Chains, spikes, or other clothing adornments which can be perceived as a weapon is prohibited and will be confiscated.

Franklinton High School Dress Code Policy

In addition to the Franklin County School Board Policies, the following rules and regulations apply to Franklinton High School students. Students are accountable for knowing these rules and regulations as well as the School Board Policies contained in the Student Code of Conduct.

1. Long shirt tails are required to be tucked in. The best rule of thumb, "if it is long enough to be tucked in and stay tucked in, Tuck It In!".
2. Shirts and blouses must cover the midriff at all times, even when hands are outstretched above the head. No cleavage should be visible.
3. No excessively long coats (ie. Trench coats, or long sweat shirts) are allowed at school.
4. Do-rags should not be worn or be visible while on campus.
5. Any article of clothing or accessory, including jewelry, which promotes or represents gang affiliation or violence, is prohibited.

Note: Students violating the dress code will receive consequences including ISS, and for excessive or repeated offense, OSS, without warning. The dress code is well publicized and students should arrive at school within the policy and remain so throughout the school day.

Computers: Acceptable Use Policy

Students must comply with all rules and regulations stated in the handout "Franklin County Schools Acceptable Use Policy for Telecommunications". The complete policy can be found online at the Franklin County Schools website (www.fcschools.net).

School Nurse

The school nurse is on campus every Wednesday, Thursday, and alternating Fridays from 8:00 to 3:00. Only first aid is given at school. In cases of emergency, the parents/guardians will be contacted. Any medication that students must take under doctor's direction during school hours must be registered with the school nurse, and proper documentation on file in the guidance office. Documentation must also be on file for over-the-counter or nonprescription medications that are to be taken during school hours by the student. Failure to properly document permission for either prescription or nonprescription medications will result in serious disciplinary consequences.

School Insurance

School insurance is available for purchase for FHS students at a nominal fee. Information on school insurance is distributed in homeroom at the beginning of each school year and may be obtained by request in the main office throughout the year. Insurance is optional but is strongly encouraged for those students that participate in extra-curricular activities such as athletics and band.

Classroom/Hallway Conduct

Students are expected to conduct themselves in a respectful manner at all times. Each teacher will establish classroom rules and consequences and review them with students at the beginning of each semester. Failure to serve a teacher assigned consequence will result in the student being referred to the administration for his/her options. Student conduct in the halls, stairwells, etc. should conform to all school rules and regulations. Noise levels should be kept to a minimum. Students should use the class change time to go to lockers, use the restroom, get water, etc. Students must not congregate to the point of blocking passage on the stairs, in the halls, or to doorways. This is especially true in the front lobby so parents and other visitors may have access to the office area. If/when students are asked to move on to class full cooperation is expected.

Hall Passes

Any student that leaves a classroom during class time must have a hall pass. This pass should bear the student's name, teacher's signature, the student's destination, the date, and the departure time. Students should not be allowed out of the classroom except for emergencies. Students that leave class without a hall pass are subject to disciplinary action. Teachers should also issue hall passes to students sent on errands etc., prior to the sounding of the tardy bell if it is anticipated that the student will return to class after the tardy bell.

Cellular Phones

Cell phones are prohibited from being seen, heard or used on FHS campus during the school-day. For the purpose of this policy, the school day at FHS will be defined as beginning at 7:30 a.m. and ending at 2:45 p.m.

Any violation of the cell phone policy will result in the following:

- 1st offense 1 day ISS
- 2nd offense 2 days ISS
- 3rd offense 3 days ISS
- 4th offense 3 days OSS

Further violations will result in increased disciplinary action.

Radios, IPODs, MP3 Players, Headphones, Pagers, etc.

Electronic devices are not permitted at school. The same policy will apply that applies to cell phones – Electronic music, games and communication device should not be used, seen, or heard between 7:30 and 2:45. In addition, toys, games, playing cards, etc. are not permitted at school and are subject to confiscation. Per FCS Student Code of Conduct, items will be confiscated and the administration will not be liable for lost items.

Social Conduct

Students at Franklinton High School are expected to conduct themselves in a manner that demonstrates respect for themselves, other students, faculty and staff, and the rules and regulations of the school. **As such, students should not engage in public displays of affection while on school grounds.** Embracing, kissing, petting, and more intimate sexual involvement is not permitted on the bus, the school campus, or at any school function. Failure to adhere to this policy will result in disciplinary action.

Tobacco-Free Environment

The State of North Carolina in GS 115C-407 and Franklinton High School promote a tobacco-free environment for its students and staff. Smoking or use of any tobacco products is prohibited on the FHS campus, including all athletic facilities, by all persons. No student at any time shall possess, smoke, or otherwise use any tobacco product in any school building or school vehicle or on the school premises or while attending or participating in a school function including athletic events. This policy includes athletic events conducted on otherwise public locations such as the Franklinton Recreation Park. Violators of this policy are subject to disciplinary consequences.

Use of Telephones/Student Messages

All office telephones are reserved for school business only. Students will not be allowed to use the telephones in the office except in emergencies. Phone use in teacher classrooms should be restricted to school-related business. Students will be notified of messages only in cases of an emergency.

Cafeteria and Lunch

The FHS cafeteria serves both regular school lunch and ala-carte items. The cost of lunch can vary according to the items purchased. Students are also charged extra for amounts greater than one serving. Items purchased in

the cafeteria may be consumed only in the cafeteria or in the picnic areas located behind the cafeteria. After eating, tables are to be cleared and all trash discarded in trash containers. Failure to keep outdoor areas clean may result in the restriction of food items in these areas. Noise should be kept to a reasonable level during lunch.

Students may congregate during lunch in designated areas only. Hallways are to be kept clear during lunch. Students may go to lockers only during class changes, and only in an area in which classes are not being conducted. Students going to lunch should be out of the hallways within a normal 5-minute class change. Only the designated restrooms and water fountains should be used (Commons area outside of gym for all lunches)

Franklinton High School operates under a closed lunch policy. This means that students may not leave school during lunch. Students leaving campus during lunch will be subject to disciplinary action. Students are not allowed to have visitors during lunch. Students are not allowed to have food from outside restaurants brought or delivered to school. Restaurant food items brought from home should be re-packaged in plain unidentifiable containers.

Food and Drink in the Buildings/Classrooms

Students are not to consume food or drink outside of the designated cafeteria areas (in the buildings, including hallways and classrooms. Bottled water, in a clear plastic container, is permissible in the classroom. Water should be free of additives, i.e. Crystal Lite, Kool-aid, etc. Failure to adhere to food and drink policy will result in disciplinary action.

Student Vehicles/Parking

Driving to school and parking on school grounds is a privilege. Parking on the school campus is by permit only and distributed on a "first come-first served" basis only. **The fee for a parking permit is \$50.00**, payable to FHS, see Ms. Tharrington in the Main Office. A registration form is required to be signed by student and parent, see Ms.Tharrington. All vehicles must be registered and the permit properly displayed. **Vehicles failing to display the proper permit are subject to towing at the owner's expense.** Once students arrive and park on campus they should immediately exit their vehicles and proceed to class. Students may not congregate in the parking lot(s) before or after school. Vehicles parked in unauthorized areas are subject to ticketing and/or towing at the owner's expense.

Franklinton High School Student Parking Agreement On-Campus Parking Regulations and Procedures 2011-2012

- Franklinton High School student parking is by permit only.
- Read, complete, and sign the *Franklinton High School Student Parking Agreement*.
- Students will be allowed to reserve a parking space by purchasing a parking permit based on grade level.
Students wanting to purchase a parking permit should see Ms. Tharrington in the main office before school, during lunch, or after school on the respective dates below.
 - Seniors: August 25, 26
 - Juniors: August 29, 30
 - Sophs/Frosh August 31, September 1
- Parking Agreement form must be complete and signed in order to purchase a parking pass.
- All students applying for a parking pass will be required to provide proof of a valid NC driver's license.
- Cost of an annual parking pass is \$50.00 if purchased by Tuesday, September 6, 2011. Beginning Wednesday, September 7, 2011 the cost for a parking pass will be \$100.00.
- All student vehicles must display a valid parking permit by Wednesday, September 7, 2011.
- Any student who obtains a vehicle or driver's license after the initial purchase period will be allowed to purchase a parking permit at the annual or semester rate.
- Parking permits for the spring semester only can be purchased for \$25.00.
- Parking permit numbers must match parking space numbers.
- All students who park a motor vehicle on the school campus must display the current hanging-tag permit.
The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Students who fail to properly display the tag may have their parking privileges suspended or their tags revoked
- Only one tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may NOT be sold, given, or loaned to another student for his or her use. Parking privileges may be suspended or revoked for misuse of the parking tag.
- Students shall inform the office immediately of any changes in vehicle or license plate.
- All vehicles must park in assigned parking area and space. Failure to comply with this rule will result in suspension of parking privileges.
- Vehicles parked on campus without a parking permit may be towed at the owner's or student's expense.
- Lost parking tags will be replaced for a \$10 fee. Report losses to the office.
- Refunds for parking fees will be made only if the student moves away from the Franklinton High School district. Parking fees will NOT be refunded for:
 - a. voluntary withdrawal from school (dropping out);
 - b. long-term suspension from school;
 - c. school-based disciplinary action related to loss of parking privilege;
 - d. loss of driving privilege due to revocation of operator's license.All other refund requests are at the discretion of the principal.
- Drivers must be courteous at all times. Loud noise and music coming from vehicles is prohibited at all times while on the school campus.
- The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for driver and all passengers.
- Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Likewise, in the afternoon, students are prohibited from loitering in the parking area.
- Offensive or inappropriate writing, decals, stickers, plates, etc. must be removed.
- Students are not allowed in the student parking area during school hours without permission from administration.

- Excessive tardiness to school will result in a loss of parking privileges.
- Leaving campus without permission or transporting another student off campus without permission will result in a loss of parking privileges.
- The student parking area will be monitored at times throughout the day; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
- As directed by NC General Statute 114C-407, Franklin County School Board Policy 4320 prohibits the possession and/or use of tobacco products on campus. Students may not use or possess any tobacco products in their vehicles at any time while on the school campus.
- Franklin County School Board Policy 6325 – Student Parking states *“Parking on school grounds is a privilege and not a right. Parking privileges may be revoked for violating parking rules or as a consequence for violating student behavior board policies or school standards. The school retains authority to patrol student parking lots at any time without consent or notice. The interior of a student’s motor vehicle parked on the school premises may be searched if a school official has reasonable suspicion to believe that illegal, unauthorized or contraband items are contained inside.”*
- Disregard of parking rules and regulations may result in a loss of parking privileges and are subject to other disciplinary actions.

Locks/Lockers

Locks and lockers are the property of Franklinton High School and as such are subject to inspection, without notice, as deemed necessary by the administration. Locks/lockers are assigned to students by Mrs. Wilder in the media center. Students may not use any lock except that which is issued to them by Franklinton High School. Unauthorized locks will be cut off and discarded. In addition, the person using that locker is subject to the loss of locker privileges. Students should refrain from sharing lockers.

Intentional damage to lockers is considered vandalism and the student(s) responsible will be dealt with accordingly. Locks that are lost or damaged beyond use will be charged to the student to whom it was issued. The cost for a lock is \$5.00.

Guidance Department

Guidance Services

FHS offers the services of three counselors. They are available to students that need assistance in many areas including counseling services, peer mediation, scheduling, college and job opportunities, and scholarship information. All students are encouraged to make at least one appointment per year with a counselor to discuss credits earned and graduation requirements. Appointments with a counselor may be made before and after school, and during lunch. For all other times, a student must have a pass from the subject teacher. A student may not initiate an absence from class to see a counselor without permission from the classroom teacher.

Dropping and Adding Courses

There is a scheduled drop/add period during the summer months prior to the opening of school during which students may adjust their schedules. There will be a second drop/add period prior to the start of the second semester. Once school begins, the only drop/add process is for those students that do not have a schedule, have an incomplete schedule, are enrolled in a class for which he/she has already received credit, or if enrolled in a class for which he/she does not meet the prerequisite. Students may not drop an EOC course after the first ten days of each semester, regardless of the reason for the request.

Clubs

Franklinton High School offers a variety of clubs/organizations for student participation during the school year. Clubs will meet two Fridays per month during the last forty minutes of fourth period. In addition some clubs will meet for additional time after school on pre-announced dates. Students are encouraged to participate in the club offerings at FHS to enrich and otherwise have a more enjoyable educational experience. Clubs/organizations offered to FHS students include the following:

Art Honor Society	Future Farmers of America	Yearbook
Peer Mediators	National Honor Society	Chorus
Skills USA	Future Business Leaders of America	Drama
Chess Club	Fellowship of Christian Athletes	FCCLA
Spanish Honor Society	Expression Latina	HOSA
Student Government Association	National Voc. Tech. Honor Society	Bridges Book Club
RAK Club	Relay For Life	Prom Committee

Safety Procedures

Fire Drills

Fire drills are necessary for the safety of students and staff. Everyone should know the specific direction for reaching a point of safety from those areas of the building in which she/he may be. Emergency exit routes should be posted in each classroom. Disruptive students or any student that refuses to follow instructions should be reported to the administration immediately. Please follow these general rules during fire drills:

1. Teachers should close all windows and doors.
2. Classes should follow designated evacuation routes.
3. Students should move quickly and quietly to the designated area.
4. Teachers will carry their class rosters and check roll once their designated area is reached.
5. Teachers should report roll check to designated personnel along with the names of any student unaccounted for.
6. Students and teachers will remain with their classes in their designated area until the fire drill has been completed.

Tornado/Severe Weather Warning

In the event of a tornado or other severe weather warning students and teachers should move quickly and quietly to their assigned area or to the best-sheltered area nearest their location at the time of the alert. Teachers should take their class roll book and account for all students before and after the threat. Students should immediately assume the protective position; kneeling on both knees, head down, and covering their head with their arms. The protective position should be maintained until the end of the threat. Students and teachers should then return to their original classes to await further instructions.

Inclement Weather

In the event of inclement weather, parents and students should listen to local radio and/or television stations for information. These stations include WRAL-TV, WPTF-AM, WRAL-FM, and WHLQ-FM (102.5). Information is relayed to these and other stations directly from the Superintendent's Office when delays or closings become necessary. Please do not call the school. Parents are urged to discuss with their children the procedure(s) they wish for them to follow in the event of early dismissal.

School Bus Regulations/Discipline

Riding the school bus is a privilege. Students are expected to conduct themselves in a mature manner, following all school rules and regulations as well as those rules and regulations pertaining specifically to school bus transportation. Failure to do so will result in disciplinary action.

All students shall follow the directions of the bus driver for loading and unloading the bus, seating assignments, and general conduct. The safety of the driver and passengers is of the utmost importance. The following rules and regulations shall be enforced in regards to bus safety. Failure to adhere to these rules may result in temporary or permanent removal of a student from the bus and/or disciplinary consequences such as ISS or OSS.

- Students are allowed to board and depart from the bus only at their designated stop.
- Students are responsible for being at their designated stop on time to meet the bus. Students should be at the stop at least 15 minutes prior to the designated stop time. Drivers are **not** required to wait for students that are not physically present at the designated stop when the bus arrives.
- School rules are in effect at bus stops and on the bus both to and from school. This includes, but is not limited to fighting, use of profanity, possession of tobacco products, possession of drugs or alcohol, possession of weapons (including cigarette lighters), and vandalism.
- While on the bus, students are to observe the same standards of behavior as in the classroom.
- Behavior that in any way endangers or could possibly endanger the safety of the driver or passengers is prohibited.
- Except when boarding and departing, students must remain seated at all times while on the bus.
- If you have a need to depart from the bus at a stop different from the one you are assigned, or if you need to ride a bus different from the one you are assigned, you must present a signed note from your parent/guardian. **This note must be submitted to the office for approval by the assistant principal no later than 10:00 a.m. Notes presented for approval during the bus loading time will be denied. Notes must be verbally verified with a parent or guardian by an administrator before approval will be issued.**
- Any action that disturbs or distracts the driver, or refusing to obey the instructions of the driver or other school officials is prohibited.
- Paper and other objects should not be thrown about in the bus or out of the windows.
- Passengers should not hold their hands, arms, head, or other body parts out of the bus window, nor should any object be held out of the window.
- Passengers should not shout or wave to persons outside of the bus.
- Eating and drinking is not allowed on the bus.
- The aisle should be kept clear of personal belongings. These items should be either held or placed under the seat.
- Radios, CD/tape players, pagers, cell phones, etc., are not allowed on the bus.
- The bus loading/departure area at the school is restricted to those students that are riding the bus. No other students are allowed to congregate in this area. Failure to adhere to this policy will result in disciplinary action.

Character Education

Franklinton High School fully supports character education and encourages its inclusion in the instructional program. It is an expectation that the students, faculty, and staff of Franklinton High School will exhibit high moral and ethical standards. Character education is a means of positively reinforcing that expectation.

<u>Month</u>	<u>Character Trait</u>	<u>Definition</u>
September	Respect	Acting with courtesy, tolerance, & dignity. High regard for authority, dealing honestly with others, & high regard for self.
October	Responsibility	Demonstrating reliability, trustworthiness, & accountability for one's actions. Dependable in carrying out obligations, keeping your word and honoring commitments.
November	Perseverance	Moving forward even in the face of adversity. "If at first you don't succeed, try, try, again."
December	Kindness	Sharing, caring, & exhibiting compassion. Treating others as you would want to be treated.
January	Self-Discipline	Exercising positive self-control. Being in proper control of your words, actions, impulses, and desires.
February	Tolerance	Having a fair & objective attitude toward others. Accepting other's opinions and actions – accepting other's differences.
March	Integrity	Having the inner strength to be truthful, trustworthy, and honorable. Having the inner strength to be truthful, trustworthy, and honest in all things.
April	Courage	Having the determination to do the right thing. Having the strength to follow your conscience rather than the crowd.
May	Good Judgment	Making wise decisions. Choosing worthy goals and setting proper priorities.

*** It is the policy of Franklinton High School not to discriminate on the basis of sex in its educational programs, activities, or employment policies as required by Title IX of the Education Amendment of 1972.

Inquiries regarding compliance with Title IX may be directed to:

Assistant Superintendent for Human Resources
Franklin County Schools
P.O. Box 449 / 105 S. Bickett Blvd.
Louisburg NC 27549
Telephone: (919) 496-4159

ATHLETICS

Mission

The mission of the Franklinton High School Athletic Department is to assist the student to accomplish a complete and well-rounded educational experience through athletic participation and the reinforcement of the academic and social expectations of Franklinton High School. With the assistance and cooperation of the faculty, staff, parents, and community we will strive to help our students mature into responsible young adults with the highest moral and ethical standards.

Message to the Students

This handbook outlines the rules and expectations of the Franklinton High School Athletic Department and its staff for those students that intend to represent Franklinton High School (FHS) in athletic competition during this school year. It is expected that both you and your parents/guardians read and become familiar with this material. Further information will be provided to you in the team rules for the specific sport(s) in which you choose to participate.

Expectations for Student-Athletes

With the decision to become a High School Athlete, you have become a member of a small group of students that choose to become ambassadors of FHS in the arena of athletic competition. This choice carries the responsibility of appropriately representing yourself, your family, your school, and your community in a positive manner. This is a privilege that requires you to meet a higher level of expectations than that of your peers.

It is expected that our student-athletes will conduct themselves in a way that makes themselves role models to other students. You will also be looked upon to take a leadership role in both the school and the community. As a Red Ram Athlete, you will give surrounding communities their first and oftentimes only look at our school, community, and the kind of students we have. Remember that you have the power to impact the perception of our school, whether it be positive or negative.

You are required to abide by all school, county, and North Carolina High School Athletic Association (NCHSAA) rules at all times. Any infraction of these rules could possibly result in immediate removal from current participation, as well as future involvement in athletics at FHS. As a student-athlete you represent FHS both in your sport's season and out of season.

Eligibility

Academics

All students are required to meet the minimum requirements for participation as stated by the NCHSAA. Any student-athlete that wishes to be eligible for a sport must pass **three** subjects in the previous semester. For example, if a student wishes to participate in a fall sport, he/she must have passed three subjects during the previous semester (the spring semester). Students must also meet all local promotion requirements.

Students are reminded that it is your responsibility to maintain your academic eligibility. If at any time you feel that your schoolwork is suffering, for any reason, in season or out of season, please discuss it with your coach and/or the FHS guidance staff. There are many opportunities available to all FHS students for tutoring and extra-help.

Attendance

Student athletes are required to meet a minimum attendance requirement as stated by the NCHSAA. Any student that wishes to participate in a high school sport must be in attendance 85% of each semester. This means that the student cannot miss more than 13 days in the semester. It should be stressed that on the fourteenth day, regardless of the reason for the absence, he/she becomes ineligible for the next semester of participation. **Please note that the school's waiver process has no bearing on the NCHSAA's attendance requirement.**

Citizenship

School Conduct

As a student-athlete you must exhibit exemplary behavior each day. Any discipline problems that occur in or out of school can affect your ability to participate in athletics. All athletes are required to adhere to the rules outlined in the **FRANKLIN COUNTY SCHOOLS STUDENT CODE OF CONDUCT** and the FHS Student Handbook. Any discipline problems will first be handled by the FHS administration, then by the coach/athletic department. In-School Suspension (ISS) and Out-of-School Suspension (OSS) will be dealt with in the following manner:

ISS will result in temporary suspension from all team activities, including practices or games, for a period no shorter than his/her suspension. Repeat occurrences of ISS may lead to the dismissal of the student-athlete from his/her team.

OSS will result in immediate suspension from the team for a time to be determined by the coach and/or the athletic department, but shall be no less than the length of the assigned OSS time. This offense may lead to the immediate dismissal of the student-athlete from his/her team. Keep in mind that absences due to OSS count towards athletic eligibility.

Infractions of the law will result in immediate suspension from the team until the issue has been

settled, and may affect the student's ability to further participate in athletics. Please note, by NCHSAA rule a student that is (1) convicted of a crime classified as a felony under North Carolina or federal law, (2) adjudicated delinquent for an offense that would be a felony if committed by an adult, **is not eligible to participate** in the North Carolina High School Athletic Association sports program. Such ineligibility shall be immediate and shall prohibit participation in the NCHSAA sports program from the date of the conviction or adjudication of delinquency **through the end of the student's high school career.**

All coaches have the authority to deal with all other disciplinary situations in a manner deemed appropriate as outlined in his/her team rules.

Respect for Faculty and Staff

Student-athletes will be expected to treat all members of the FHS staff with the utmost respect. You are required to obey the requests of all adults, at all times, not just the coach of your chosen sport. Furthermore, this requirement is extended to all coaches and school personnel of our competitors and to all game officials. Again, the athletic department stresses the ideal that our student-athletes should serve as role models to the FHS student body. Any infraction of this policy will result in disciplinary action.

Appearance

As a representative of FHS, you will be required to maintain certain standards of appearance as outlined by your coach. Students should be aware that these standards might change from sport to sport.

Guidelines

General Information

Participation in athletics is a privilege. As a participant in athletics at FHS, you are representing Franklinton High School and the communities that it serves. As such, all athletes are expected to conduct themselves, both in and out of the athletic arena, in an exemplary manner. This expectation is for both in and out of season. Athletes whose actions are deemed inappropriate by the coaching staff and/or the administration of FHS may have the privilege of participation in athletics revoked. Students wishing to participate in athletics should carefully review all school system, FHS, athletic department, and team rules and regulations prior to participation in athletics.

Students participating in athletics are encouraged to purchase school insurance if he/she is not covered under his/her parent's insurance plan, or if additional coverage is desired. Franklin County Schools provides insurance coverage for students participating in football.

Athletic participation is offered in the following areas:

Football*	Volleyball*
Men's Tennis	Women's Tennis
Men's Cross-Country	Women's Cross-Country
Men's Basketball*	Women's Basketball*
Baseball*	Softball*
Men's Track & Field	Women's Track & Field
Golf	Cheerleading*
Men's Soccer*	Women's Soccer
Men's Swimming	Men's Wrestling
Women's Swimming	

*J.V. and Varsity teams offered.

Athletic Eligibility Requirements

1. Must have a physical examination prior to participation in practice or competition.
2. Must have a signed parent permission form on file with the coach.
3. Must have been in attendance 85% of the time during the last semester.
4. Must have passed 3 subjects during the last semester. Second semester seniors must also be enrolled in at least two classes to maintain eligibility.
5. Parents or guardians must live in this administrative unit.
6. Athletes have four years of eligibility during their high school careers beginning with the first year of entrance into the 9th grade.
7. Athletes cannot be 19 years of age before October 15th and participate in athletics.
8. A student must be properly enrolled within the first 15 days and in regular attendance during the present semester to be eligible for athletics.
9. Must meet all local promotion requirements.
10. Students must exhibit good citizenship and character within the school and community. For example, they may not have unresolved criminal charges.
11. Students that are suspended from school will not participate, or be in attendance at, games or practices during the duration of the suspension. Violators will be deemed as trespassers and dealt with accordingly. Dismissal from the team due to suspension from school is at the discretion of the coach/athletic department.

Athletic Department Rules

1. All eligibility requirements as set forth by the NCHSAA, Franklin County Board of Education, and Franklinton High School must be met prior to a student's participation in athletics.
2. Athletes are expected to attend all practices and contests related to their sport unless otherwise instructed by their coach.
3. Consequences for tardiness, missed practices, and missed contests are outlined in the team rules for each sport.
4. In general, transportation to and from practices and home contests are the responsibility of the students and their parents. Exceptions may occur in the event that practice and/or home contests are held off campus.
5. Transportation is provided to all away contests. Athletes will ride the team bus to and from all away contests. Parents who wish to take their child home from away contests should notify the coach, in person, prior to departure. Students will only be released to **their** parent/guardian. Athletes who do not adhere to this policy are subject to disciplinary action up to and including dismissal from the team.
6. Students placed administratively in After School Detention (ASD) may be subject to additional team-related consequences at the discretion of the head coach.
7. Students suspended out-of-school (OSS) or suspended in school (ISS) shall not participate or be

in attendance at, contests or practices for the duration of the suspension. Students assigned OSS or ISS may also be assigned additional consequences by the head coach up to and including dismissal from the team.

8. Athletes may not quit one sport to participate in another. Athletes that quit a team once the playing season has begun cannot participate on another team until the conclusion of the season. Cheerleading season does not end until the conclusion of Basketball season. This includes the situation of quitting a sport to participate in off-season workouts/practices.
9. The highest level of sportsmanship is expected at all times. Athletes exhibiting poor sportsmanship may receive consequences for their actions up to and including dismissal from the team. Any athlete ejected from an athletic contest **will** be suspended from participation in athletics according to NCHSAA policy and may receive additional consequences from the coach, athletic department, or the school administration, up to and including dismissal from the team and prohibition against further participation in athletics at Franklinton High School.
10. Athletes must adhere to team dress codes as defined in the team rules for each sport.
11. **Possession and/or use of tobacco products by athletes is prohibited. Violators will be dismissed from the team for the duration of the season.**
12. **The use and/or possession of alcoholic beverages and/or non-prescription drugs is prohibited, at any time** According to Franklin County School Board Policy, violators will be dealt with as follows:
 - a. 1st offense – the student-athlete is ineligible for athletics for the rest of the current semester **plus** the next semester, **and** must enroll in and validate completion of a substance abuse counseling program.
 - b. 2nd offense – the student athlete is ineligible for athletics **for the remainder of his/her high school career.**
13. Requirements to earn a varsity letter are specific to the sport in which the athlete participates. These requirements are outlined in the team rules for each sport. However, the following situations will result in the loss of the opportunity to earn a letter in the sport for which the situation occurs:
 - c. The athlete is ejected from a contest.
 - d. The athlete quits the team, regardless of the reason or the amount of time left in the season.
 - e. The student is dismissed from the team by the head coach or by FHS administration.

Participation in High School Athletics is a voluntary action. As a department, we encourage all students to participate in athletics during their four years at Franklinton High School. We welcome the opportunity to work with you in a setting outside the classroom. Since it is impossible for us to supervise and monitor your every activity, the responsibility of meeting the behavior and other

expectations of the athletic department is placed on you and your parents/guardians. Remember, your actions could affect your ability to participate in athletics at FHS, and it will affect the type of person you become.